

ORGANIZATIONAL MEETING OF THE

ROTTERDAM TOWN BOARD

JANUARY 1, 2012

AGENDA

SWEARING IN CEREMONIES – 12:00 NOON

Town Justice Kevin J. Mercoglan – Sworn in by the Hon. Kenneth P. Litz
Town Clerk Diane M. Marco – Sworn in by Alexandra & Rachel Cardinal
Supervisor Harry C. Buffardi – Sworn in by the Hon. Kevin J. Mercoglan
Councilmember Wayne W. Calder – Sworn in by the Hon. Kevin J. Mercoglan
Councilmember Mike Viscusi – Sworn in by the Hon. Kevin J. Mercoglan
Highway Superintendent James E. Longo – Sworn in by Hon. Steven A. Tommasone

(BRIEF RECEPTION IMMEDIATELY FOLLOWING SWEARING IN CEREMONY)

TOWN BOARD MEETING CALLED TO ORDER - 1:00 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL REMARKS: SUPERVISOR HARRY C. BUFFARDI

PROCLAMATIONS/ PRESENTATIONS: (None)

PUBLIC HEARINGS: (None)

PUBLIC COMMENT - PRIVILEGE OF THE FLOOR :

(Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/ her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/ her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.)

RESOLUTIONS:

Number Description

1.12 A resolution appointing Katherine A. McGuirl, Esq. of Schenectady, New York as Attorney for the Town of Rotterdam for a term commencing January 1, 2012 through December 31, 2013.

2.12 A resolution appointing Wayne W. Calder of Rotterdam, New York to the position of Deputy Supervisor of the Town of Rotterdam for a one (1) year term commencing on January 1, 2012 through December 31, 2012.

3.12 A resolution appointing Lynn Fiorillo of Rotterdam, New York to the position of Confidential Secretary to the Supervisor for a one (1) year term commencing on January 1, 2012 through December 31, 2012.

4.12 A resolution appointing Jacqueline M. Every of Rotterdam, New York to the position of Comptroller and Budget Officer for the Town of Rotterdam for a one (1) year term commencing on January 1, 2012 through December 31, 2012.

5.12 A resolution appointing Town Clerk Diane Marco of Rotterdam, New York to the position of Registrar of Vital Statistics, Marriage Officer, and FOIA Officer for the Town of Rotterdam for a one (1) year term commencing January 1, 2012 through December 31, 2012.

6.12 A resolution accepting the resignation of Lynn Flansburg of Rotterdam, New York from the position of Member of the Town of Rotterdam Planning Commission.

7.12 A resolution appointing Lynn Flansburg of Rotterdam, New York to the positions of Deputy Town Clerk, Deputy Registrar of Vital Statistics, and Deputy Marriage Officer of the Town of Rotterdam for a one (1) year term commencing January 1, 2012 through December 31, 2012.

8.12 A resolution appointing Rotterdam Receiver of Taxes Dawn M. Pasquariello and Schenectady County Clerk John J. Woodward, both of Rotterdam, New York to positions as Alternate Marriage Officers of the Town of Rotterdam, for one (1) year terms commencing January 1, 2012 through December 31, 2012.

9.12 A resolution appointing Michelle C. Gannon of Rotterdam, New York to the position of Deputy Receiver of Taxes for a one (1) year term commencing January 1, 2012 through December 31, 2012.

Deputy Receiver of Taxes Michelle C. Gannon – Sworn in by Hon. Dawn M. Pasquariello

10.12 A resolution re-appointing Maria C. DiLoreto of Rotterdam, New York to the position of Clerk to the Justices for a one (1) year term commencing January 1, 2012 through December 31, 2012.

11.12 A resolution appointing Nancie Askew of Rotterdam, New York to the position of Senior Typist, part-time, with no employee benefits at an hourly rate of \$17.95 per hour, in an amount not to exceed \$15,000.

12.12 A resolution appointing Vincent J. Romano of Rotterdam, New York to the position of Member of the Town of Rotterdam Planning Commission for a seven (7) year term commencing on January 1, 2012 and ending on December 31, 2018.

13.12 A resolution appointing Ronald L. Severson of Rotterdam, New York to the position of Member of the Town of Rotterdam Planning Commission to fill the vacancy created by the resignation of Lynn Flansburg, for the remaining term of six (6) years commencing on January 1, 2012 and ending on December 31, 2017.

14.12 A resolution appointing Thomas Yuille of Rotterdam, New York to the position of Chair of the Town of Rotterdam Planning Commission for a one (1) year term commencing January 1, 2012 through December 31, 2012.

15.12 A resolution appointing John Denny of Rotterdam, New York to the position of Vice-Chair of the Town of Rotterdam Planning Commission for a one (1) year term commencing January 1, 2012 through December 31, 2012.

16.12 A resolution authorizing the Supervisor to execute an agreement with Marlo Carter of Rotterdam, New York to provide secretarial and transcription services for the Town of Rotterdam Planning Commission, and on an as needed basis for the Zoning Board of Appeals for a one (1) year term commencing January 1, 2012 through December 31, 2012.

17.12 A resolution appointing Bruce Bonaquist of Rotterdam, New York to the position of Member of the Town of Rotterdam Zoning Board of Appeals for a five (5) year term commencing on January 1, 2012 and ending on December 31, 2016.

18.12 A resolution re-appointing Philip Eats of Rotterdam, New York to the position of Chair of the Town of Rotterdam Zoning Board of Appeals for a one (1) year term commencing on January 1, 2012 and ending on December 31, 2012.

19.12 A resolution appointing Angelo Melillo of Rotterdam, New York to the position of Vice-Chair of the Town of Rotterdam Zoning Board of Appeals for a one (1) year term commencing on January 1, 2012 and ending on December 31, 2012.

20.12 A resolution authorizing the Supervisor to execute an agreement with Lisa Gallo of Rotterdam, New York to provide secretarial and transcription services for the Town of Rotterdam Zoning Board of Appeals, and on an as needed basis for the Planning Commission for a one (1) year term commencing January 1, 2012 through December 31, 2012.

21.12 A resolution appointing James Barrett of Rotterdam, New York to the position of Member of the Town of Rotterdam Board of Assessment Review for a five (5) year term commencing on January 1, 2012 through December 31, 2016.

22.12 A resolution appointing Roslyn Warlik of Rotterdam, New York to the position of Chair of the Town of Rotterdam Board of Assessment Review for a one year term commencing on January 1, 2012 through December 31, 2012.

23.12 A resolution pursuant to NYS General Municipal Law Section 856 removing individuals from membership on the Rotterdam Industrial Development Agency.

- 24.12 A resolution pursuant to NYS General Municipal Law Section 856 appointing individuals to membership on the Rotterdam Industrial Development Agency.
- 25.12 A resolution re-appointing Robert Mallozzi of Rotterdam, New York to the position of Chair of the Rotterdam Industrial Development Agency for a two (2) year term commencing January 1, 2012 through December 31, 2013.
- 26.12 A resolution appointing and re-appointing individuals to positions as Members of the Town of Rotterdam Ethics Board.
- 27.12 A resolution authorizing the Supervisor to execute an agreement with Donald J. DeAngelus, Esq. of Rotterdam, New York to act as attorney for the Town of Rotterdam Ethics Board for the year 2012.
- 28.12 A resolution appointing and/or re-appointing individuals to positions on the Town of Rotterdam Conservation Advisory Council.
- 29.12 A resolution appointing and/or re-appointed individuals to the Town of Rotterdam Disabilities Committee for specific two (2) year terms.
- 30.12 A resolution appointing and/or re-appointing individuals to positions on the Town of Rotterdam Parks & Recreation Commission for specific three (3) year terms.
- 31.12 A resolution to appoint and/or re-appoint individuals to the various positions and titles indicated for the calendar year 2012.
- 32.12 A resolution to appoint individuals to various seasonal and/or part-time positions at the indicated rates of pay for the year 2012.
- 33.12 A resolution to appoint John Macejka of Rotterdam, New York to the position of Town of Rotterdam Assessor for a term commencing January 1, 2012 through September 30, 2013.
- 34.12 A resolution authorizing the Supervisor of the Town of Rotterdam to execute an agreement with Community Development Resources, LLC to provide grant application assistance on an as needed basis for the year 2012.
- 35.12 A resolution authorizing the Supervisor of the Town of Rotterdam to execute an agreement with the County of Schenectady for participation in the Schenectady County STOP-DWI Program.
- 36.12 A resolution establishing the rate of pay for part-time employees of the Town of Rotterdam Police Department Paramedic Unit.
- 37.12 A resolution authorizing the Supervisor of the Town of Rotterdam to execute an agreement with Cusack and Company, Certified Public Accountants, LLC to provide auditing services to the Town of Rotterdam for the year 2012.
- 38.12 A resolution adopting specific Rules of Order for regularly scheduled Town Board Meetings.

- 39.12 A resolution adopting specific meeting dates of the Rotterdam Town Board for the year 2012.
- 40.12 A resolution appointing the Town Board of the Town of Rotterdam as the official Board of Health of the Town of Rotterdam for the year 2012.
- 41.12 A resolution naming the *Daily Gazette* the official newspaper of the Town of Rotterdam for the year 2012.
- 42.12 A resolution authorizing and approving the "Investment Policies and Guidelines of the Town of Rotterdam".
- 43.12 A resolution authorizing and approving the "Town of Rotterdam Purchasing Policy and Procedures".
- 44.12 A resolution setting the reimbursement rate for mileage expenses deemed reasonable and necessary at the rate of \$0.555 per mile for the year 2012.
- 45.12 A resolution adopting the salaries of all annually rated permanent employees in the competitive and non-competitive classes of Civil Service Employment and directing payment thereof.
- 46.12 A resolution approving the extension of benefits to certain elected and full-time appointed positions.
- 47.12 A resolution establishing petty cash funds for various departments within the Town of Rotterdam.
- 48.12 A resolution authorizing specific New York State banks as official depositories of monies to the credit of the Town of Rotterdam.
- 49.12 A resolution authorizing the Supervisor of the Town of Rotterdam and/or his designee to approve the attendance of Rotterdam employees at schools, training sessions, conventions, conferences, or other meetings requiring said attendance.
- 50.12 A resolution authorizing the Chief of Police of the Town of Rotterdam and/or his designee to approve the attendance of any member of the Town of Rotterdam Police Department at schools, training sessions, conventions, conferences, or other meetings requiring said attendance.
- 51.12 A resolution authorizing the Supervisor of the Town of Rotterdam to approve the transfer of funds to the Chief of Police of the Rotterdam Police Department for asset forfeiture investigations during 2012.
- 52.12 A resolution authorizing the Supervisor of the Town of Rotterdam, in lieu of preparing the report required by Subdivision Ten (10) of New York State Town Law, to submit to the Town Clerk of the Town of Rotterdam within one-hundred twenty (120) days after the close of the 2011 fiscal year, a copy of the report to the NYS Comptroller required by Section (30) of the NYS General Municipal Law.

53.12 A resolution approving overtime payments to Town employees only with the prior written approval of the department head or Town Supervisor and/or his designees except in the case of an emergency situation involving the health, safety and welfare of the general public for the year 2012.

54.12 A resolution establishing water rents to be charged to all users of the various water districts for the calendar year 2012.

55.12 A resolution authorizing the Supervisor of the Town of Rotterdam negotiate and execute a renewal contract with the Rotterdam Boy's and Girls's Club for services to be provided for the Town of Rotterdam for the year 2012.

56.12 A resolution authorizing the Supervisor of the Town of Rotterdam to negotiate and execute a contract with the Happy Dog Pet Motel, Mariaville Road, Rotterdam, NY 12306, on an as-needed basis in connection with the sheltering of animals under the Animal Control Program.

57.12 A resolution authorizing the Supervisor of the Town of Rotterdam to negotiate and execute a contract with Byrnes Productions for the unedited recording of Rotterdam Town Board meetings for the year 2012.

58.12 A resolution authorizing the utilization of specific engineering firms to act as Town Designated Engineers for the calendar year 2012.

59.12 A resolution authorizing the Highway Superintendent to contract with various sub-contractors to perform snow plowing services for the Town of Rotterdam Highway Department.

60.12 A resolution terminating all existing contracts and agreements for legal services and legal representation currently in effect between the Town of Rotterdam and any/ all law firms or attorneys.

61.12 A resolution authorizing the Supervisor of the Town of Rotterdam to negotiate and execute a contract with Robert Beebe, Esq. to represent the Town of Rotterdam related to tax litigation matters for the calendar year 2012.

62.12 A resolution authorizing the Supervisor of the Town of Rotterdam to negotiate and execute a contract agreement between the Town of Rotterdam and John J. Paolino of Rotterdam, New York for financial consulting services for the year 2012.

63.12 A resolution establishing the Standing Committees and Town Board Member Assignments for the year 2012.

64.12 A resolution making technical budgetary corrections to reflect the actual 2012 Budget adopted by Resolution 289-11 for the year 2012 and submitted for the tax warrant levy of the Town of Rotterdam.

65.12 A resolution adopting the provisions of the Hurricane Irene and Tropical Storm Lee Assessment Relief Act.

66.12 A resolution pursuant to Section 36 of the General Municipal Law regarding the Uniform System of Accounts, authorizing transfers to the various budget accounts of 2011.

67.12 A resolution authorizing the Supervisor of the Town of Rotterdam to invite New York State Comptroller Thomas P. DiNapoli to conduct a full audit of the Town's Finances and Ethics Policies..

COMMITTEE REPORTS:

MISCELLANEOUS:

ADJOURNMENT