



# TOWN OF ROTTERDAM

**DIANE M. MARCO**  
**Town Clerk**

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John F. Kirvin Government Center \* 1100 Sunrise Boulevard \* Rotterdam, NY 12306  
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November 8, 2024

Certified Resolutions: #411.24-#415.24 for the year 2024 was duly adopted at the Town Board Special Meeting held at J.F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York, 12306 that was held Wednesday, November 6, 2024 at 7:00 p.m. The Town Board Agenda Meeting started at approximately 6:50 p.m. and was adjourned at approximately 6:55 p.m. by Councilmember Dodson and seconded by Councilmember Mastroianni. All agreed to adjourn the Town Board Agenda Meeting. Motion #68 was made by Councilmember Dodson and seconded by Councilmember Schlag. Motion #69 was made by Councilmember Dodson and seconded by Councilmember Schlag. The Town Board Meeting started at approximately 7:00 p.m. The Town Board Meeting was adjourned at approximately 7:26 p.m. by Councilmember Dodson and seconded by Councilmember Mastroianni. All agreed to adjourn the Town Board Meeting.

All Councilmembers were present

*Diane M. Marco*

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Diane M. Marco, Town Clerk

# **SPECIAL MEETING OF THE ROTTERDAM TOWN BOARD**

November 6, 2024

7:00 PM

*Agenda Review 6:30 PM*

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**SUPERVISOR'S REMARKS:** Supervisor Mollie A. Collins

**EXECUTIVE SESSION**

**PROCLAMATIONS**

**PUBLIC HEARING**

- 2025 Preliminary budget **CLOSED THE PUBLIC HEARING**

**PRESENTATIONS**

**PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:**

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

**GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:**

Any person recognized by the Town Supervisor to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the Town Board.

**INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS  
RESOLUTIONS**

**MOTIONS**

**68.24** I make a motion to add on Resolutions #414.24 and #415.24 to the agenda.

**69.24** I make a motion to close the public hearing on the 2025 Preliminary Budget.

**RESOLUTIONS**

**411.24** To recognize the introduction of Introductory Local Law \_\_\_ of 2024; To amend Chapter 270, Zoning, of the town code, relating to a Change of Zone from Agricultural (A-1) to Two Family Residential (R-2) located along Fort Hunter Road and refer to the Planning Commission for report and recommendation. Pg. 106

**412.24** To authorize a final release of retainage to Bunkoff General Contractors Inc. Pg. 122

**413.24** To authorize a final release of retainage to John W. Danforth Company. Pg. 147

**414.24** To negotiate and execute an agreement with Phoenix Fence LLC for fencing at Woestina Park Challengers Field. Pg. 156

**415.24** To negotiate and execute an agreement with KB Engineering & Architecture P.C. for professional engineering services related to the Guilderland Water Sale Rate Study. Pg. 163

**LIAISON REPORTS**

**MISCELLANEOUS**

**EXECUTIVE SESSION**

**ADJOURNMENT**

**Mollie A. Collins, Supervisor**

At the regularly scheduled public Special meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, November 6, 2024, at 7:00 p.m., the following motion passed:

**MOTION 68.24**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** I make a motion to add on Resolutions # 414.24 and 415.24 to the agenda.

**SECTION 2.** This motion shall become effective November 6, 2024.

**DATED:** November 6, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion passed by the Town Board of the Town of Rotterdam on November 6, 2024 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this November 8, 2024.

*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk



At the regularly scheduled public Special meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, November 6, 2024, at 7:00 p.m., the following motion passed:

**MOTION 69.24**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** I make a motion to close the public hearing on the 2025 Preliminary Budget.

**SECTION 2.** This motion shall become effective November 6, 2024.

**DATED:** November 6, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion passed by the Town Board of the Town of Rotterdam on November 6, 2024 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this November 8, 2024.

*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk



At the regularly scheduled public Special meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, November 6, 2024, at 7:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 411.24**

**TO RECOGNIZE THE INTRODUCTION OF INTRODUCTORY LOCAL LAW \_\_\_ OF 2024; TO AMEND CHAPTER 270, ZONING, OF THE TOWN CODE, RELATING TO A CHANGE OF ZONE FROM AGRICULTURAL (A-1) TO TWO FAMILY RESIDENTIAL (R-2) LOCATED ALONG FORT HUNTER ROAD AND REFER TO THE PLANNING COMMISSION FOR REPORT AND RECOMMENDATION**

**WHEREAS,** The Town has received an application for a Change of Zone request on a ±1.82-acre parcel from Agriculture (A-1) to Two Family Residential (R-2) to facilitate a potential 3 Lot Subdivision on vacant land located along Fort Hunter Road and the terminus of Valentine Drive and is known as Tax Map No. 71.6-4-3; NOW

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,  
**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby recognizes the introduction of Introductory Local Law No. \_\_\_\_ of 2024; To amend Chapter 270, Zoning, of the Town Code, for a Change of Zone request on ±1.82-acre parcel from Agriculture (A-1) to Two Family Residential (R-2) to facilitate a potential 3 Lot Subdivision on vacant land located along Fort Hunter Road and the terminus of Valentine Drive and is known as Tax Map No. 71.6-4-3.

**SECTION 2.** The Town Board hereby refers this Introductory Local Law No. \_\_\_\_ of 2024 to the Planning Commission of the Town of Rotterdam for report and recommendation thereon.

**SECTION 3.** This resolution shall become effective November 13, 2024.

**DATED:** November 13, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	<b>X</b>		
Mastroianni	<b>X</b>		
Gallucci	<b>X</b>		
Schlag	<b>X</b>		
Collins	<b>X</b>		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on November 6, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this November 8, 2024.

*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk



At the regularly scheduled public Special meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, November 6, 2024, at 7:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 412.24**

**TO AUTHORIZE A FINAL RELEASE OF RETAINAGE TO BUNKOFF GENERAL CONTRACTORS INC.**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Supervisor **COLLINS**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to execute all documents for the release of retainage and issue final payment to Bunkoff General Contractors Inc., located at 790 Watervliet-Shaker Road, Latham, NY 12110, for the Town Hall Renovations - Contract No. 1, in the total amount, not to exceed fifty-eight thousand seven hundred ninety and 00/100 dollars (\$58,790.00).

**SECTION 2.** This resolution shall become effective November 6, 2024.

**DATED:** November 6, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on November 6, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this November 8, 2024.

*Diane M. Marco*

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Diane M. Marco, Town Clerk





At the regularly scheduled public Special meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, November 6, 2024, at 7:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 413.24**

**TO AUTHORIZE A FINAL RELEASE OF RETAINAGE TO JOHN W. DANFORTH COMPANY**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,  
**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to execute all documents for the release of retainage and issue final payment to John W. Danforth Company, located at 300 Colvin Woods Parkway, Tonawanda, NY 14150, for the Town Hall Renovations- Contract No. 2, in the total amount, not to exceed nine thousand seven hundred forty-one and 18/100 (\$9,741.18) dollars.

**SECTION 2.** This resolution shall become effective November 6, 2024.

**DATED:** November 6, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on November 6, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this November 8, 2024.



*Diane M. Marco*

Diane M. Marco, Town Clerk

At the regularly scheduled public Special meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, November 6, 2024, at 7:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 414.24**

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH PHOENIX FENCE LLC FOR FENCING AT WOESTINA PARK CHALLENGERS FIELD**

**THEREFORE, UPON MOTION OF Councilmember MASTROIANNI, seconded by Councilmember SCHLAG,**

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Phoenix Fence LLC, located at 11071 Mariaville Road, Pattersonville, NY 12137 for the supply and installation of fencing, as described in the attached quote dated 10/25/2024, to be installed at the Woestina Park Challengers Field, in the amount not to exceed eighteen thousand and 00/100 (\$18,000.00) dollars.

**SECTION 2.** This resolution shall become effective November 6, 2024.

**DATED:** November 6, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on November 6, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

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*Diane M. Marco*

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Diane M. Marco, Town Clerk

At the regularly scheduled public Special meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, November 6, 2024, at 7:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 415.24**

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH KB ENGINEERING & ARCHITECTURE P.C. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE GUILDERLAND WATER SALE RATE STUDY**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with KB Engineering & Architecture P.C., located at 100 Great Oaks Boulevard Suite 114, Albany, NY 12203, for professional engineering services related to the Guilderland Water Sale Rate Study, in an amount not to exceed nine thousand nine hundred and 00/100 (\$9,900.00) dollars.

**SECTION 2.** This resolution shall become effective November 6, 2024.

**DATED:** November 6, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on November 6, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this November 8, 2024.



*Diane M. Marco*

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Diane M. Marco, Town Clerk