



# TOWN OF ROTTERDAM

## DIANE M. MARCO

### Town Clerk

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John F. Kirvin Government Center \* 1100 Sunrise Boulevard \* Rotterdam, NY 12306  
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February 27, 2024

Certified Resolution: #107 for the year 2024 was duly adopted at the Town Board Special Meeting held at J.F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, NY 12306 that was held Monday, February 26, 2024 at 7:00 p.m. The Town Board Agenda Meeting started at approximately 6:45 p.m. and was adjourned at approximately 6:46 p.m. by Councilmember Dodson and seconded by Councilmember Schlag. All agreed to adjourn the Town Board Agenda. The Town Board Special Meeting started at approximately 7:00 p.m. and a motion was made by Councilmember Dodson and seconded by Councilmember Schlag to adjourn the Town Board Meeting at approximately 7:07 p.m. All agreed to adjourn the Town Board Meeting.

Councilmembers Mastroianni and Gallucci were absent

*Diane M. Marco*

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Diane M. Marco, Town Clerk

# **SPECIAL MEETING OF THE ROTTERDAM TOWN BOARD**

February 26, 2024

7:00 PM

*Agenda Review 6:30 PM*

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**SUPERVISOR'S REMARKS:** Supervisor Mollie A. Collins

**EXECUTIVE SESSION**

**PROCLAMATIONS**

**PRESENTATIONS**

**PUBLIC HEARING**

## **PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:**

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

## **GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:**

Any person recognized by the Town Supervisor to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the town board.

**INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS**

**RESOLUTION**

**107.24** To appoint Sarah Hunt to the position of Payroll Audit Clerk Part Time.

**LIAISON REPORTS**

**MISCELLANEOUS**

**EXECUTIVE SESSION**

**ADJOURNMENT**

**Mollie A. Collins, Supervisor**

# **TOWN OF ROTTERDAM**

## **TOWN BOARD SPECIAL MEETING**

**Monday, February 26, 2024 at 7:00  
PM, 1100 Sunrise Blvd.**

**For the purpose of hiring a Part Time Payroll Audit  
Clerk, and for any other purpose as may come  
before the Town Board.**

**By Order of the Rotterdam Town  
Supervisor**

**Diane M. Marco  
Town Clerk**

At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, February 26, 2024, at 7:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 107.24**

**TO APPOINT SARAH HUNT TO THE POSITION OF PAYROLL AUDIT CLERK PART TIME**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Sarah Hunt, of Middleburgh, New York, is hereby appointed to the position of Payroll Audit Clerk, part time, with no employee benefits, and subject to pre-employment background checks for a 60-day term, at an hourly rate of thirty (\$30.00) dollars, commencing February 27, 2024 and ending April 26, 2024.

**SECTION 2.** This resolution shall become effective February 26, 2024.

**DATED:** February 26, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci (Absent)			
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Special Town Board Meeting of the Town of Rotterdam on February 26, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this February 27, 2024.

*Diane M. Marco*  
Diane M. Marco, Town Clerk

