

TOWN OF ROTTERDAM

DIANE M. MARCO

Town Clerk

John F. Kirvin Government Center * 1100 Sunrise Boulevard * Rotterdam, NY 12306
Telephone: (518) 355-7575 Ext: 352 * Fax: (518)355-7837* Website: www.rotterdamny.org
Email * dmarco@rotterdamny.org

January 2, 2025

Certified Resolutions: #483.24-#488.24 for the year 2024 were duly adopted at the Town Board Special Meeting held at J.F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York, 12306 that was held Friday, December 27, 2024 at 5:00 p.m. The Town Board Special Meeting started at approximately 5:03 p.m. The Town Board Special Meeting was adjourned at approximately 7:15 p.m. by Councilmember Mastroianni and seconded by Councilmember Gallucci. All agreed to adjourn the Town Board Special Meeting.

Supervisor Collins was absent

Diane M. Marco

Diane M. Marco, Town Clerk

SPECIAL MEETING OF THE ROTTERDAM TOWN BOARD

December 27, 2024
5:00 PM

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SUPERVISOR'S REMARKS: Supervisor Mollie A. Collins

EXECUTIVE SESSION

PROCLAMATIONS

PUBLIC HEARING

PRESENTATIONS

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:

Any person recognized by the Town Supervisor to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the Town Board.

**INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS
RESOLUTIONS**

483.24 To authorize the purchase highway vehicles. Pg. 3

484.24 To authorize the purchase of one police vehicle. Pg. 42

485.24 Authorize Change Order No. 2 with Carver Construction Inc. for the Sartoli Avenue & Kings Road Drainage Improvements and Roadway Reconstruction Project. Pg. 57

486.24 To Amend Resolution 296.21 relating to the use of ARPA Funds. Pg. 79

487.24 To negotiate and execute an agreement with Marshall & Sterling Employee Benefits, Inc. Pg. 88

488.24 To authorize the Town Supervisor to execute the Memorandum of Agreement between the Town of Rotterdam and the Civil Service Employees' Association recognizing the new salary of Accountant. Pg. 94

LIAISON REPORTS

MISCELLANEOUS

EXECUTIVE SESSION

ADJOURNMENT

Mollie A. Collins, Supervisor

At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Friday, December 27, 2024, at 5:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 483.24

TO AUTHORIZE THE PURCHASE HIGHWAY VEHICLES

THEREFORE, UPON MOTION OF Councilmember GALLUCCI, seconded by Councilmember SCHLAG,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the purchase of one 2024 HV507 SBA 4x2 Truck (\$240,925.82), one 2024 HV507 SFA 4x4 Truck (\$262,271.59), and one 2024 HV607 SBA Refuse Truck (\$192,978.09) for the Highway Department, from Navistar Inc., located at 399 Albany Shaker Road Suite 202, Loudonville, New York 12211, with compliance under NYS contract, in the total combined amount not to exceed six hundred ninety six thousand one hundred seventy five and 50/100 (\$696,175.50) dollars, paid for by use of the American Rescue Plan Act funds.

SECTION 2. This resolution shall become effective December 27, 2024.

DATED: December 27, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins (Absent)			

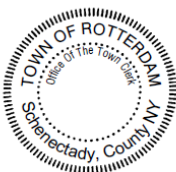
I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Special Meeting of the Town of Rotterdam on December 27, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Friday, December 27, 2024, at 5:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 484.24

TO AUTHORIZE THE PURCHASE OF ONE POLICE VEHICLE

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI**, seconded by Councilmember **MASTROIANNI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the acceptance of NYS OGS Vehicle Marketplace mini-bid # 23166-2025-1RPD and the purchase of one 2025 Ford Explorer from Metro Ford Sales, Inc., located at 3601 State Street, Schenectady, NY 12304, with compliance under NYS contract, in the amount of thirty-nine thousand five hundred thirty-five dollars and 68/100 (\$39,535.68), paid for by use of the American Rescue Plan Act funds.

SECTION 2. This resolution shall become effective December 27, 2024.

DATED: December 27, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins (Absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Special Meeting of the Town of Rotterdam on December 27, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

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Diane M. Marco

Diane M. Marco, Town Clerk



At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Friday, December 27, 2024, at 5:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 485.24

AUTHORIZE CHANGE ORDER NO. 2 WITH CARVER CONSTRUCTION INC. FOR THE SARTOLI AVENUE & KINGS ROAD DRAINAGE IMPROVEMENTS AND ROADWAY RECONSTRUCTION PROJECT

THEREFORE, UPON MOTION OF Councilmember **SCHLAG**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute Change Order No. 2 with Carver Construction Inc., located at 494 Western Turnpike, Altamont, New York 12009, in the amount of ninety-one thousand eight hundred ninety-nine and 83/100 (\$91,899.83) dollars, for a new total contract amount not to exceed one million five hundred fifty thousand, forty-four and 41/100 (\$1,550,044.41) dollars.

SECTION 2. This resolution shall become effective December 27, 2024.

DATED: December 27, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins (Absent)			

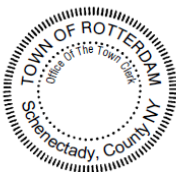
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I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Friday, December 27, 2024, at 5:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 486.24

TO AMEND RESOLUTION 296.21 RELATING TO THE USE OF ARPA FUNDS

WHEREAS, by Resolution No. 443.24 adopted on November 26, 2024, the Town Board voted in favor of amending Section 1 of Resolution 296.21 to read in its entirety as follows:

"SECTION 1. The Town Board of the Town of Rotterdam, upon recommendation from the Director of Finance, does hereby accept the American Rescue Plan Act (ARPA) funds (into line A 4989 4989 00 (Fed Aid)) for use in support of 2021 expenses and future fiscal year expenses outside the initial budget with expenditures designated toward the purchase of 210 Phillips Road (\$260,000.00) and 212 Phillips Road (\$215,000.00) for the future use as Town parkland (total of \$475,000.00) paid from line A7110 4153 (Parks Improvements); and to fund the improvements to Sewer District 7 Extension 2 (\$415,000.00) paid from Capital Project - H131 (Carmen Rd Sewer SD7 Ext 2); and to fund the leak detection work, valve/hydrant(s) assessment, lead service/pipe inventory, redundant source evaluation, and consolidation review for Water Districts 3 and 4 (\$136,700.00) paid from the fund line W38310 4850 (Water District 3, Engineering Consultant); and to fund the replacement of the asbestos concrete water main on Rt. 5S, paid from the fund line H132 Route 5S Safety Improvements (\$1,200,000.00); and to fund the purchase of one Ford F-250 Pickup Truck for the Wastewater Treatment Plant paid from the fund lines S28130 2000 (\$44,965.61) and S28120 2000 (\$14,988.54) (\$59,954.15); and to fund the Special Improvements Area Curry Road Sewer Improvement Project paid from the fund line H125 Capital Projects (\$100,000.00); and to fund the Sartoli Avenue and Rome Avenue Drainage Improvements Project paid from the fund line H126 Capital Projects (\$150,000.00); and to fund the repairs to the Route 5S Fire Hydrants paid from the fund line H132 - Route 5S Safety Improvements Capital Projects (\$75,000.00); and to fund the purchase of Police Vehicles paid from the fund line A3120 2010 Patrol Vehicles (\$175,000.00); and to fund the Salt Storage and Yard Waste Processing Facility project paid from the fund line H107 Highway Salt Shed (\$250,000.00), and to fund the Kiwanis

International Park Waterfront Access Improvement Project paid from fund line H133 Kiwanis Boat Launch (\$31,240.46), and to fund the Senior Center Parking Lot Improvements Project paid from fund line A6772 2005 Equipment/Paving (\$40,000.00); and to fund the Rotterdam Preserve Master Plan paid from the fund line A7110 4153 Parks Improvements (\$12,516.73); and

WHEREAS, the Town Board of the Town of Rotterdam desires to reallocate the designation of funds for the replacement of the asbestos concrete water main on Rt. 5S, originally allocating \$1,200,000.00 received pursuant to the American Rescue Plan Act (ARPA), paid from the fund line H132 Route 5S Safety Improvements, to the reduced allocated amount of \$0.00; and

WHEREAS, the Town Board of the Town of Rotterdam desires to reauthorize designation of funds received pursuant to the American Rescue Plan Act (ARPA) to Highway Equipment (\$905,472.66), Patrol Vehicles (\$39,535.68), Sartoli/Kings Rd - Change Order No. 2 (\$69,981.28), Sartoli/Kings Rd - Fence/Gate (\$6,900.00), Senior Center Parking Lot Improvements Project (\$178,110.38), for a total of \$1,200,000.00 reauthorized funds; **NOW**

THEREFORE, UPON MOTION OF Councilmember **MASTROIANNI**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Section 1 of Resolution 296.21 is hereby amended to read in its entirety as follows:

"SECTION 1. The Town Board of the Town of Rotterdam, upon recommendation from the Director of Finance, does hereby accept the American Rescue Plan Act (ARPA) funds (into line A 4989 4989 00 (Fed Aid)) for use in support of 2021 expenses and future fiscal year expenses outside the initial budget with expenditures designated toward the purchase of 210 Phillips Road (\$260,000.00) and 212 Phillips Road (\$215,000.00) for the future use as Town parkland (total of \$475,000.00) paid from line A7110 4153 (Parks Improvements); and to fund the improvements to Sewer District 7 Extension 2 (\$415,000.00) paid from Capital Project - H131 (Carmen Rd Sewer SD7 Ext 2); and to fund the leak detection work, valve/hydrant(s) assessment, lead service/pipe inventory, redundant source evaluation, and consolidation review for Water Districts 3 and 4 (\$136,700.00) paid from the fund line W38310 4850 (Water District 3, Engineering Consultant); and to fund the purchase of one Ford F-250 Pickup Truck for the

Wastewater Treatment Plant paid from the fund lines S28130 2000 (\$44,965.61) and S28120 2000 (\$14,988.54) (\$59,954.15); and to fund the Special Improvements Area Curry Road Sewer Improvement Project paid from the fund line H125 Capital Projects (\$100,000.00); and to fund the Sartoli Avenue and Rome Avenue Drainage Improvements Project paid from the fund line H126 Capital Projects (\$150,000.00); and to fund the repairs to the Route 5S Fire Hydrants paid from the fund line H132 - Route 5S Safety Improvements Capital Projects (\$75,000.00); and to fund the purchase of Police Vehicles paid from the fund line A3120 2010 Patrol Vehicles (\$175,000.00); and to fund the Salt Storage and Yard Waste Processing Facility project paid from the fund line H107 Highway Salt Shed (\$250,000.00), and to fund the Kiwanis International Park Waterfront Access Improvement Project paid from fund line H133 Kiwanis Boat Launch (\$31,240.46), and to fund the Senior Center Parking Lot Improvements Project paid from fund line A6772 2005 Equipment/Paving (\$40,000.00); and to fund the Rotterdam Preserve Master Plan paid from the fund line A7110 4153 Parks Improvements (\$12,516.73); and to fund the purchase of Highway Vehicles paid from the fund line DA5110 2000 Equipment (\$905,472.66); and to fund the purchase of a Police Vehicle paid from the fund line A3120 2010 Patrol Vehicles (\$39,535.68); and to fund Change Order No. 2 - Sartoli Avenue and Kings Road Drainage Improvements paid from fund line H126 Capital Projects (\$69,981.28); and to fund the purchase of the Installation of New Fencing Off Kings Road paid from fund line H126 Capital Projects (\$6,900.00); and to fund the Senior Center Parking Lot Improvements Project paid from fund line A6772 2005 Equipment/Paving (\$178,110.38).

SECTION 2. Pursuant to Section 36 of the General Municipal Law of the State of New York and Sections 102, 112 and 113 of Town Law of the State of New York, regarding the Uniform System of Accounts, the following transfers to the various accounts for 2024 are hereby audited and approved:

Fund	Account No.	Title	Amount
H132		FROM: Route 5S Safety Improvements	-\$1,200,000.00
DA5110 2000		INTO: Equipment	+\$905,472.66
A3120 2010		INTO: Patrol Vehicles	+\$39,535.68
H126		INTO: Capital Project	+\$69,981.28

H126 INTO: Capital Project +\$6,900.00
 A6772 2005 INTO: Equip/Paving +\$178,110.38
SECTION 3. This resolution shall become effective December 27, 2024.

DATED: December 27, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins (Absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Special Meeting of the Town of Rotterdam on December 27, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
 Diane M. Marco, Town Clerk



At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Friday, December 27, 2024, at 5:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 487.24

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH MARSHALL & STERLING EMPLOYEE BENEFITS, INC.

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Marshall & Sterling Employee Benefits Inc., for Flex (FSA/HRA/HAS) bundled administrative services.

SECTION 2. This resolution shall become effective December 27, 2024.

DATED: December 27, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins (Absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Special Meeting of the Town of Rotterdam on December 27, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

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Diane M. Marco
Diane M. Marco, Town Clerk



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RESOLUTION NO. 488.24

TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF ROTTERDAM AND THE CIVIL SERVICE EMPLOYEES' ASSOCIATION RECOGNIZING THE NEW SALARY OF ACCOUNTANT

WHEREAS, on March 15, 2022, the Schenectady County Civil Service Commission voted to establish the title of Accountant in the Town of Rotterdam in the competitive class of the civil service;

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes The Supervisor to execute the memorandum of agreement between the Town of Rotterdam and the Civil Service Employees' Association recognizing the new salary for the position of Accountant, a position in the competitive class of the civil service, as a CSEA bargaining unit position covered under the Collective Bargaining Agreement between the Town of Rotterdam and the CSEA Town of Rotterdam Unit #8504.

SECTION 2. This resolution shall become effective December 27, 2024

DATED: December 27, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins (Absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Special Meeting of the Town of Rotterdam on December 27, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

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Diane M. Marco

Diane M. Marco, Town Clerk

