## **Town of Rotterdam Town Clerk's Office**

## Application to Local Registrar for Copy of Birth Record

CERTIFICATE INFORMATION		
First/Middle/Last		
Name:		Date of Birth:/ MM DD YYYY
Place of Birth: (Give Street Name and Number)		
First/Middle/Last Father:		First/Middle/ Last Maiden Name of Mother
Number of Copies:		
Reason for Request: ☐ Passport ☐ Social Services	☐ Social Security ☐ Employment	<ul><li>☐ Kindergarten Entrance</li><li>☐ Other</li></ul>
Explain Other:		
APPLICANT INFORMATION		
Name:		
What is your relationship to person whose record is required?  □ Self □Parent □Other:		REGISTRAR USE ONLY
		Driver's License Number:
		Expiration Date:
Date:		Other ID:
Telephone No		Fee: \$10.00 per copy or No Record Certification
Applicant Signature:		Please include a copy of your driver's license, along
Address:		with payment made payable to: Diane M. Marco, Rotterdam Town Clerk 1100 Sunrise Blvd., Rotterdam, NY 12306
		Out of State – Money Orders Only

Who is eligible to obtain a Birth Certificate Copy?

- The person named on the Birth Certificate
- A parent of the person named on the Birth Certificate (requesting parents name must be on Birth Certificate).

  Only by order of a New York State Court may a spouse, child or other persons obtain a copy of a Birth Certificate.