



# TOWN OF ROTTERDAM

DIANE M. MARCO

Town Clerk

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John F. Kirvin Government Center \* 1100 Sunrise Boulevard \* Rotterdam, NY 12306  
Telephone: (518) 355-7575 Ext: 352 \* Fax: (518)355-7837\* Website: [www.rotterdamny.org](http://www.rotterdamny.org)  
Email \* [dmarco@rotterdamny.org](mailto:dmarco@rotterdamny.org)

January 8, 2024

Certified Resolutions: #1-#50-2024 for the year 2024 was duly adopted at the Town Board Organizational Meeting held at J.F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, NY 12306 that was held Monday, January 1, 2024 at 1:00 p.m. The Ceremonies for the swearing in were completed. The Town Board Organizational meeting began at approximately 1:05 p.m. Motion #1 was made by Councilmember Dodson and seconded by Councilmember Mastroianni. Motion #2 was made by Councilmember Dodson and seconded by Councilmember Gallucci. Motion #3 was made by Councilmember Dodson and seconded by Councilmember Gallucci. Motion#4 was made by Councilmember Dodson and seconded by Councilmember Schlag. Motion #5 was made by Councilmember Dodson and seconded by Councilmember Mastroianni. The Town Board Organizational Meeting was adjourned at approximately 2:10 p.m. by Councilmember Dodson and seconded by Councilmember Mastroianni. All agreed to adjourn the Town Board Meeting till 7:00 p.m. due to the public hearing was kept open. The Town Board continued with the Public Hearing at approximately 7:00 p.m. and ended at 7:05 p.m. with the public hearing kept open.

All Councilmembers were present

*Diane M. Marco*

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Diane M. Marco, Town Clerk

# MEETING OF THE ROTTERDAM TOWN BOARD

January 1, 2024

1:00 PM

## *Organizational Meeting*

### Swearing in Ceremonies 1:00 pm

*Supervisor Mollie A. Collins – Sworn in by Kenna Collins*

*Councilmember Teri Gallucci – Sworn in by Glenn Gallucci*

*Councilmember Ronald Schlag – Sworn in by Alex Schlag*

*Highway Superintendent Larry LaMora – Sworn in by Lorenzo Mastrianni*

### CALL TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

**SUPERVISOR'S REMARKS:** Supervisor Mollie A. Collins

### EXECUTIVE SESSION

### PROCLAMATIONS/PRESENTATIONS

### PUBLIC HEARING

- For the enactment of Introductory Local Law No. \_\_\_ of 20\_\_ relating to establishing an amendment and six (6) month extension to Local Law 9 of 2022 which established a moratorium on solar farms and solar power plants. **PUBLIC HEARING KEPT OPEN**

### **PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:**

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

### **GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:**

Any person recognized by the town supervisor to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the town board.

## **INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS**

### **MOTIONS**

- 1.24 Motion made to keep Public Hearing open.
- 2.24 Motion made to appoint Kimberly Scannell to the Planning Commission.
- 3.24 Motion made to appoint Kimberly Scannell to the Chair of the Planning Commission.
- 4.24 Motion made to table resolution 49.24.
- 5.24 Motion made to adjourn Town Board Meeting till 7:00 p.m. tonight.

### **RESOLUTIONS**

- 1.24 To negotiate and execute an agreement with Romer, Wallens, Gold and Mineaux, as Attorneys for the Town of Rotterdam and as Attorneys for the Town Planning Commission.
- 2.24 To negotiate and execute an agreement with Roemer, Wallens, Gold, & Mineaux, LLP as labor relation attorneys and consultants.
- 3.24 To reappoint Charles Jack Dodson to the position of Deputy Supervisor.
- 4.24 To reappoint Megan Griffin to the position of Confidential Secretary to the Supervisor.
- 5.24 To appoint Morgan Coryer to the position of Personnel and Benefits Coordinator.
- 6.24 To appoint Linda Testa to the position of Project Coordinator – Office of the Aging – Part Time.
- 7.24 To appoint Kimberly Scannell as a member of the Town Planning Commission.
- 8.24 To appoint Kimberly Scannell as chair of the Town Planning Commission.
- 9.24 To execute an agreement with Marlo Carter for Secretarial and Transcription Services for the Planning Commission.
- 10.24 To appoint Philip Eats as a member of the Zoning Board of Appeals.
- 11.24 To appoint Philip Eats as chair of the Zoning Board of Appeals.
- 12.24 To execute an agreement with Lisa Gallo for Secretarial and Transcription Services for the Zoning Board of Appeals.
- 13.24 Authorizing the Supervisor to negotiate and execute an agreement with Michael Mansion, Esq., as Attorney for the Ethics Board.
- 14.24 To appoint members of the Town of Rotterdam Ethics Committee.
- 15.24 To appoint various members to the Town of Rotterdam Emergency Medical Board.
- 16.24 To appoint/reappoint members of the Town of Rotterdam Conservation Advisory Council.

- 17.24** To appoint/reappoint members of the Town of Rotterdam Parks and Recreation Advisory Committee.
- 18.24** To appoint individuals to the various positions and titles for the calendar year 2024.
- 19.24** Adopting Rules of Order for regularly scheduled Town Board meetings.
- 20.24** Authorizing and approving the Investment Policies and Guidelines for the Town of Rotterdam.
- 21.24** Authorizing and approving the Purchasing Policy and Procedures for the Town of Rotterdam.
- 22.24** Appointing the Town Board of Rotterdam as The Official Board of Health for 2024.
- 23.24** Establishing the Town Board Liaisons Assignments for the calendar year 2024.
- 24.24** Appointing individuals as members of the Sick Leave Fund Committee.
- 25.24** Adopting the 2024 Town of Rotterdam Meetings Schedule.
- 26.24** Adopting the salaries of all elected officials, appointed officials, annually rated permanent employees in the Competitive and Non-Competitive classes of Civil Service employment and directing payment thereof.
- 27.24** Approving the extension of benefits to qualified elected and full-time appointed positions.
- 28.24** Approve overtime payments to employees upon written approval of Town Supervisor and/or designees, except in emergency situations.
- 29.24** Authorizing the Supervisor and/or her designee to approve the attendance of employees at various schools and authorize the payment of expenses thereof.
- 30.24** Authorizing the Chief of Police and/or his designee to approve the attendance of any member of the police department at various schools, training sessions, conventions, conferences or other meetings requiring said attendance.
- 31.24** Authorizing the Supervisor to approve the transfer of funds to the Chief of Police for asset forfeiture investigations during 2024.
- 32.24** Establishing petty cash funds.
- 33.24** Establish bank depositories for the Town of Rotterdam.
- 34.24** Reimbursement rate for mileage.
- 35.24** Designate the Daily Gazette as the official newspaper.
- 36.24** Authorizing the Supervisor to negotiate and execute an agreement for participation in the Schenectady County Stop-DWI program for the year 2024.
- 37.24** Authorize the utilization of specific engineering firms to act as Town Designated Engineers for 2024.

38.24 Authorizing the Supervisor to negotiate and execute an agreement with FCM Engineering, PLLC.

39.24 Authorizing the Supervisor to negotiate and execute a contract with Ben Moore Photography/Video.

40.24 Authorizing the Supervisor to negotiate and execute a renewal contract with the Boys and Girls Club.

41.24 Authorizing the Supervisor to negotiate and execute a contract with The Arts Center and Theatre (Open Stage Media).

42.24 Authorizing the Supervisor to negotiate and execute an agreement with Cusack and Company, Certified Public Accountants, LLC.

43.24 Authorizing the Supervisor to negotiate and execute a contract with Scott M. Ronda, LLC, to represent tax litigation matters for the year of 2024.

44.24 Authorizing the Supervisor to negotiate and execute a contract with Bartlett, Pontif, Stewart & Rhodes, PC. to act as attorneys for the Zoning Board of Appeals.

45.24 Authorize and direct the Supervisor and/or designee to prepare and file with the Town Clerk the Annual Financial Report within one hundred twenty (120) days of the close of the 2023 fiscal year and direct the Town Clerk to publish the necessary legal notice.

46.24 Authorizing the Supervisor to negotiate and execute an agreement with Industrial & Utility Valuation Consultants, Inc.

47.24 Authorizing the Supervisor to negotiate and execute an agreement with Hodgson/Russ LLP, Bond Counsel Attorneys.

48.24 Authorizing the Supervisor to negotiate and execute an agreement with Orrick, Herrington & Sutcliffe LLP Bond Counsel.

49.24 To enact Introductory Local Law No. 1 of 2024; Establishing an amendment and six (6) month extension to local law 9 of 2022 which established twelve (12) month moratorium on solar farms and solar power plants. **TABLED**

50.24 To accept Town Board meeting minutes.

**LIAISON REPORTS  
MISCELLANEOUS  
EXECUTIVE SESSION  
ADJOURNMENT**

**Mollie A. Collins, Supervisor**

At the regularly scheduled public meeting of the Town Board Organizational Meeting of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Monday, January 1, 2024 at 1:00 p.m., the following motion passed.

**MOTION 1.24**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** I make a motion to keep the public hearing open.

**SECTION 2.** This motion shall become effective January 1, 2024

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion passed by the Town Board of the Town of Rotterdam on January 1, 2024, at the Organizational Meeting and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board Organizational meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.

*Diane M. Marco*  
Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board Organizational Meeting of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Monday, January 1, 2024 at 1:00 p.m., the following motion passed.

**MOTION 2.24**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** I make a motion to appoint Kimberly Scannell to a member of the Planning Commission.

**SECTION 2.** This motion shall become effective January 1, 2024

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag		X	
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion passed by the Town Board of the Town of Rotterdam on January 1, 2024, at the Organizational Meeting and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board Organizational meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.

*Diane M. Marco*  
Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board Organizational Meeting of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Monday, January 1, 2024 at 1:00 p.m., the following motion passed.

**MOTION 3.24**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** I make a motion to appoint Kimberly Scannell as Chair of the Planning Commission.

**SECTION 2.** This motion shall become effective January 1, 2024

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag		X	
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion passed by the Town Board of the Town of Rotterdam on January 1, 2024, at the Organizational Meeting and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board Organizational meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.

*Diane M. Marco*  
Diane M. Marco, Town Clerk





At the regularly scheduled public meeting of the Town Board Organizational Meeting of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Monday, January 1, 2024 at 1:00 p.m., the following motion passed.

**MOTION 4.24**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** I make a motion to table resolution 49.24.

**SECTION 2.** This motion shall become effective January 1, 2024

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion passed by the Town Board of the Town of Rotterdam on January 1, 2024, at the Organizational Meeting and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board Organizational meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.

*Diane M. Marco*  
Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board Organizational Meeting of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Monday, January 1, 2024 at 1:00 p.m., the following motion passed.

**MOTION 5.24**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** I make a motion to adjourn the meeting till 7:00 p.m. tonight.

**SECTION 2.** This motion shall become effective January 1, 2024

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion passed by the Town Board of the Town of Rotterdam on January 1, 2024, at the Organizational Meeting and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board Organizational meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.

*Diane M. Marco*  
Diane M. Marco, Town Clerk



At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 1.24**

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH ROEMER WALLENS GOLD AND MINEAUX AS ATTORNEYS FOR THE TOWN OF ROTTERDAM AND AS ATTORNEYS FOR THE PLANNING COMMISSION**

**THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by Councilmember MASTROIANNI,**

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby authorizes the Town Supervisor to negotiate and execute an agreement with Roemer Wallens Gold and Mineaux for provision of legal services as Attorneys for the Town commencing January 1, 2024 through December 31, 2024, pursuant to the terms and conditions set forth in the proposed agreement.

**SECTION 2.** The Town Board of the Town of Rotterdam hereby authorizes the Town Supervisor to negotiate and execute an agreement with Roemer Wallens Gold and Mineaux for provision of legal services as Attorneys for the Planning Commission, commencing January 1, 2024 through December 31, 2024, pursuant to the terms and conditions set forth in the proposed agreement.

**SECTION 3.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag		X	
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF,** I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.

*Diane M. Marco*  
 Diane M. Marco, Town Clerk



At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 2.24**

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH ROEMER, WALLENS, GOLD, & MINEAUX, LLP AS LABOR RELATION ATTORNEYS AND CONSULTANTS**

**THEREFORE, UPON MOTION OF Councilmember MASTROIANNI, seconded by Supervisor COLLINS,**

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby authorizes the Town Supervisor to negotiate and execute an agreement with Roemer Wallens Gold and Mineaux for provision of legal services as Labor Relations Attorney and Consultants for the Town commencing January 1, 2024 through December 31, 2025, pursuant to the terms and conditions set forth in the proposed agreement.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson			<b>X</b>
Mastroianni	<b>X</b>		
Gallucci	<b>X</b>		
Schlag	<b>X</b>		
Collins	<b>X</b>		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF,** I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.

*Diane M. Marco*  
Diane M. Marco, Town Clerk



At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 3.24**

**TO REAPPOINT CHARLES JACK DODSON TO THE POSITION OF DEPUTY SUPERVISOR**

**WHEREAS**, Supervisor Mollie Collins has appointed Charles Jack Dodson to the position of Deputy Supervisor of the Town of Rotterdam, pursuant to Section Forty-Two (42) of the Town Law of the State of New York, effective January 1, 2024; and

**WHEREAS**, Councilmember Charles Jack Dodson has graciously accepted the appointment of the Office of Deputy Supervisor of the Town of Rotterdam; and

**WHEREAS**, Deputy Supervisor Charles Jack Dodson has filed the oath of office, pursuant to Section Twenty-Five (25) of the Town Law of the State of New York; **NOW**

**THEREFORE, UPON MOTION OF** Councilmember **MASTROIANNI**, seconded by Councilmember **GALLUCCI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby acknowledges the appointment of Charles Jack Dodson to the position of Deputy Supervisor of the Town of Rotterdam commencing January 1, 2024 through December 31, 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson			<b>X</b>
Mastroianni	<b>X</b>		
Gallucci	<b>X</b>		
Schlag	<b>X</b>		
Collins	<b>X</b>		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.

*Diane M. Marco*

Diane M. Marco, Town Clerk



# TOWN OF ROTTERDAM

Mollie A. Collins, Supervisor  
Jack Dodson, Deputy Supervisor  
Joseph C. Mastroianni, Councilmember  
Teri Gallucci, Councilmember  
Ronald Schlag, Councilmember



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John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306  
Telephone: 518-355-7575 Ext.326 • Fax: 518-355-7976 • Website: [www.rotterdamny.org](http://www.rotterdamny.org)

January 1, 2024

I hereby exercise my power, as the Supervisor of the Town of Rotterdam, to appoint Charles "Jack" Dodson as the Deputy Supervisor for the Town of Rotterdam, New York, pursuant to New York State Town Law, Sections 29 and 42, effective Monday, January 1, 2024.

I hereby direct the appointed Deputy Supervisor to file and execute the oath of office, before the Town Clerk, upon the effective date of this appointment, as required by New York State Town Law, Section 25.

I hereby direct the Town Comptroller take the necessary steps to ensure the Deputy Supervisor has an official undertaking, conditioned upon the faithful performance of his/her duties, as required by New York State Town Law, Section 25.

Handwritten signature of Mollie A. Collins in cursive script.

Mollie A. Collins  
Town Supervisor

cc: D. Marco  
P. Sebesta

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 4.24**

**TO REAPPOINT MEGAN GRIFFIN TO THE POSITION OF CONFIDENTIAL SECRETARY TO THE SUPERVISOR**

**WHEREAS**, Supervisor Mollie Collins has appointed Megan Griffin to the position of Confidential Secretary of the Town of Rotterdam, pursuant to New York State Town Law, Section 29, Subpart 15, effective January 1, 2024; **NOW**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby appoints Megan Griffin, of Rotterdam, New York, as the Confidential Secretary to the Supervisor, full time, with full employee benefits, commencing January 1, 2024 through December 31, 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag (Recused)			
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



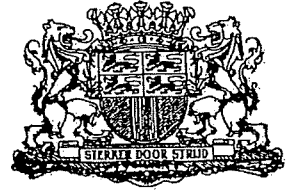
*Diane M. Marco*

Diane M. Marco, Town Clerk



# TOWN OF ROTTERDAM

Mollie A. Collins, Supervisor  
Jack Dodson, Deputy Supervisor  
Joseph C. Mastroianni, Councilmember  
Teri Gallucci, Councilmember  
Ronald Schlag, Councilmember



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January 1, 2024

I hereby exercise my power, as the Supervisor of the Town of Rotterdam, to appoint Megan Griffin as my Confidential Secretary for the Town of Rotterdam, New York, pursuant to New York State Town Law, Sections 29, Subpart effective Monday, January 1, 2024

*Mollie A. Collins*

Mollie A. Collins  
Town Supervisor

cc: D. Marco  
P. Sebesta

January 1, 2024

Rotterdam Town Supervisor  
Rotterdam Town Board  
Rotterdam Town Clerk

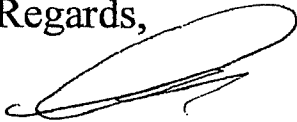
Re: Resolutions 4.24, 18.24, 26.24, 27.24

In accordance with the N.Y. General Municipal Law and the Town of Rotterdam Ethics Code, I hereby recuse myself from resolutions 4, 18, 26 and 27 of the year 2024, as it could be perceived that I have a vested interest in the disclosed resolutions due to being in a relationship with the individual (Megan Griffin) whose pay, and benefits are set to be voted on.

This disclosure has been given to each board member and the Town Clerk, and I am requesting the letter be added to the minutes of the meeting, per each resolution disclosed.

Lastly, I have chosen to recuse myself from any discussion during these resolutions and will exit the dais during said resolutions.

Regards,



Ronald Schlag, Town Councilmember

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 5.24**

**TO APPOINT MORGAN CORYER TO THE POSITION OF PERSONNEL AND BENEFITS ADMINISTRATOR**

**THEREFORE, UPON MOTION OF** Councilmember **SCHLAG**, seconded by Councilmember **GALLUCCI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Morgan Coryer, of Rotterdam, New York, is hereby appointed to the position of Personnel and Benefits Coordinator full time, provisionally, with full employee benefits, and subject to pre-employment background checks, at an annual salary of sixty-four thousand one hundred seventy-four and 90/100 (\$64,174.90) dollars, commencing January 1, 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 6.24**

**TO APPOINT LINDA TESTA TO THE POSITION OF PROJECT COORDINATOR – OFFICE FOR THE AGING – PART TIME**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Linda Testa of Rotterdam, New York, is hereby appointed to the position of Project Coordinator, Office for the Aging, part time, with no employee benefits, and subject to pre-employment background checks, at an hourly rate of thirty-five (\$35.00) dollars, not to exceed thirty-two thousand (\$32,000.00) dollars per year, commencing January 1, 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution **FAILED**.

**RESOLUTION NO. 7.24 FAILED**

**TO APPOINT THOMAS YUILLE AS A MEMBER OF THE TOWN PLANNING COMMISSION**

**THEREFORE, UPON MOTION OF** Supervisor **COLLINS**, seconded by Councilmember \_\_\_\_\_,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Thomas Yuille of Rotterdam, New York, is hereby appointed as a member of the Town of Rotterdam Planning Commission for a seven (7) year term, commencing January 1, 2024 through December 31, 2030.

**SECTION 2.** This resolution **failed** became effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution **failed** by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

Before the board votes on the next two resolutions I want to state that Tom Yuille has served as a member of the Planning Commission for the past 7 years and has been chairman for the past 2 years. He has donated his time and come into the Department of Public Works every day to work with our Senior Planner and other members of our staff. He also makes himself available to meet with any developers either in the office or at the site. Mr. Yuille works with Metroplex and has developed a strong relationship with the Chairman, Mr. Gillen, to attract businesses to Rotterdam. The job of chairman of the Planning Commission goes beyond just attracting businesses to Rotterdam, it is also protecting the residents of Rotterdam by making sure any new development is completed in a timely manor and meets all town codes. The dedication and time that Mr. Yuille has shown as a member and chairman of the Planning Commission is why I will be ~~RECOMMENDING~~

on all ~~voting~~ yes on these resolutions.  
vote

Mollie A. Collins

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 7.24**

**TO APPOINT KIMBERLY SCANNELL AS A MEMBER OF THE TOWN PLANNING COMMISSION**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Supervisor **COLLINS**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Kimberly Scannell of Rotterdam, New York, is hereby appointed as a member of the Town of Rotterdam Planning Commission for a seven (7) year term, commencing January 1, 2024 through December 31, 2030.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag		X	
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution **FAILED**.

**RESOLUTION NO. 8.24 FAILED**

**TO APPOINT THOMAS YUILLE AS CHAIR OF THE TOWN PLANNING COMMISSION**

**THEREFORE, UPON MOTION OF Supervisor COLLINS**, seconded by Councilmember \_\_\_\_\_,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Thomas Yuille of Rotterdam, New York, is hereby appointed as the Chair of the Town of Rotterdam Planning Commission for a one (1) year term, commencing January 1, 2024 through December 31, 2024.

**SECTION 2.** This resolution **failed** became effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution **failed** by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk



Before the board votes on the next two resolutions I want to state that Tom Yuille has served as a member of the Planning Commission for the past 7 years and has been chairman for the past 2 years. He has donated his time and come into the Department of Public Works every day to work with our Senior Planner and other members of our staff. He also makes himself available to meet with any developers either in the office or at the site. Mr. Yuille works with Metroplex and has developed a strong relationship with the Chairman, Mr. Gillen, to attract businesses to Rotterdam. The job of chairman of the Planning Commission goes beyond just attracting businesses to Rotterdam, it is also protecting the residents of Rotterdam by making sure any new development is completed in a timely manor and meets all town codes. The dedication and time that Mr. Yuille has shown as a member and chairman of the Planning Commission is why I will be ~~recommending~~

you all ~~voting~~ yes on these resolutions.  
vote

Mollie A. Collins

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 8.24**

**TO APPOINT KIMBERLY SCANNELL AS CHAIR OF THE TOWN PLANNING COMMISSION**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Kimberly Scannell of Rotterdam, New York, is hereby appointed as the Chair of the Town of Rotterdam Planning Commission for a one (1) year term, commencing January 1, 2024 through December 31, 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag		X	
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 9.24**

**TO EXECUTE AN AGREEMENT WITH MARLO CARTER FOR SECRETARIAL AND TRANSCRIPTION SERVICES FOR THE PLANNING COMMISSION**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor of the Town of Rotterdam, New York, is hereby authorized to execute an agreement with Marlo Carter of Clifton Park, New York to provide secretarial and transcription services for the Town of Rotterdam Planning Commission, and on an as needed basis for the Town of Rotterdam Zoning Board of Appeals, for a one (1) year term commencing January 1, 2024 through December 31, 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 10.24**

**TO APPOINT PHILIP EATS AS A MEMBER OF THE ZONING BOARD OF APPEALS**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Philip Eats of Rotterdam, New York, is hereby appointed as a member of the Town of Rotterdam Zoning Board of Appeals for a five (5) year term, commencing January 1, 2024 through December 31, 2028.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 11.24**

**TO APPOINT PHILIP EATS AS CHAIR OF THE ZONING BOARD OF APPEALS**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Philip Eats of Rotterdam, New York, is hereby appointed as the Chair of the Town of Rotterdam Zoning Board of Appeals for a one (1) year term, commencing January 1, 2024 through December 31, 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 12.24**

**TO EXECUTE AN AGREEMENT WITH LISA GALLO FOR SECRETARIAL AND TRANSCRIPTION SERVICES FOR THE ZONING BOARD OF APPEALS**

**THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by Councilmember SCHLAG,**

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor of the Town of Rotterdam, New York, is hereby authorized to execute an agreement with Lisa Gallo of Rotterdam, New York to provide secretarial and transcription services for the Town of Rotterdam Zoning Board of appeals, and on an as needed basis for the Town of Rotterdam Planning Commission, for a one (1) year term commencing January 1, 2024 through December 31, 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF,** I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 13.24**

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH MICHAEL MANSION, ESQ. AS ATTORNEY FOR THE ETHICS BOARD**

**THEREFORE, UPON MOTION OF** Councilmember **MASTROIANNI**, seconded by Supervisor **COLLINS**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor is hereby authorized to negotiate and execute an agreement with Michael Mansion, Esq., as attorney for the Town of Rotterdam Ethics Board for the year 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 14.24**

**TO APPOINT MEMBERS OF THE TOWN OF ROTTERDAM ETHICS COMMITTEE**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The following individuals of Rotterdam, New York are hereby appointed/reappointed as members to the Town of Rotterdam Ethics Committee for a two (2) year term commencing on January 1, 2024 through December 31, 2025:

James Keith  
Yvonne Cleveland  
Renee Mertens

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
\_\_\_\_\_  
Diane M. Marco, Town Clerk



At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 15.24**

**TO APPOINT VARIOUS MEMBERS TO THE TOWN OF ROTTERDAM  
EMERGENCY MEDICAL BOARD**

**WHEREAS**, Town Code Chapter 27 established the Town of Rotterdam Emergency Medical Board and provides that membership on such Emergency Medical Board shall consist of, two members from the Town of Rotterdam Town Board, two members from the Rotterdam Police Department, two members from the current town-based ambulance service provider, two members from fire department rescue squads and two residents of the Town of Rotterdam; **NOW**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby appoints and/or reappoints the following individuals to the Town of Rotterdam Emergency Medical Board, who shall serve at the pleasure of the Town Board and so long as they qualify, with a term to otherwise expire December 31, 2024:

Councilmember, Joseph Mastroianni – Chair  
Councilmember, Charles J. Dodson  
Deputy Chief William Male – Secretary  
Detective Paul Chevalier  
Deam Romano (EMS)  
Keith Collins(EMS)  
Mike Denny (Fire)  
[REDACTED] (Fire)  
Joseph Heinbach Jr.  
Ericka Montagino

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

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Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 16.24**

**TO APPOINT/REAPPOINT MEMBERS OF THE TOWN OF ROTTERDAM  
CONSERVATION ADVISORY COUNCIL**

**THEREFORE, UPON MOTION OF** Councilmember **MASTROIANNI**, seconded by Councilmember **DODSON**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The following individuals of Rotterdam, New York are hereby appointed/reappointed as members to the Town of Rotterdam Conservation Advisory Council for a two (2) year term commencing on January 1, 2024 through December 31, 2025:

Kathleen Cutis  
Kathleen Fisher  
Mary Barrie  
Andrea Coppola

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

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Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 17.24**

**TO APPOINT/REAPPOINT MEMBERS OF THE TOWN OF ROTTERDAM  
PARKS AND RECREATION ADVISORY COMMITTEE**

**THEREFORE, UPON MOTION OF** Councilmember **MASTROIANNI**, seconded by Councilmember **SCHLAG**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Harry Marx, of Rotterdam, New York, is hereby appointed as the Chair of the Town of Rotterdam Parks and Recreation Advisory Committee for a one (1) year term, commencing January 1, 2024 through December 31, 2024.

**SECTION 2.** The following individuals of Rotterdam, New York are hereby appointed/reappointed as members to the Town of Rotterdam Parks and Recreation Advisory Committee for a three (3) year term commencing on January 1, 2024 through December 31, 2026:

Roslyn Warlik  
Andrea Coppola  
Nate Ryan  
Bart Metzold



**SECTION 3.** Roslyn Warlik, of Rotterdam, New York, is hereby appointed as the Vice-Chair of the Town of Rotterdam Parks and Recreation Advisory Committee for a one (1) year term, commencing January 1, 2024 through December 31, 2024.

**SECTION 4.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

---

Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 18.24**

**TO APPOINT INDIVIDUALS TO THE VARIOUS POSITIONS AND TITLES FOR THE CALENDAR YEAR 2024**

**THEREFORE, UPON MOTION OF Councilmember MASTROIANNI, seconded by Councilmember GALLUCCI,**

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The following individuals are hereby appointed/reappointed to various additional duties and/or part-time positions at the indicated rates of pay, on an as needed basis as directed by the Supervisor or his designee, with no employee benefits for the year 2024 as follows:

<b><u>ADA Compliance Officer/Safety Officer</u></b>	
James Keith	Annual Stipend \$3,000
<b><u>Grant Coordinator</u></b>	
Peter Comenzo	Annual Stipend \$7,000
<b><u>Wellness Compliance</u></b>	
Megan Griffin	Annual Stipend \$2,000
<b><u>Events/Social Media Coordinator</u></b>	
Megan Griffin	Annual Stipend \$3,000
<b><u>CDL Trainer</u></b>	
Steve Skoda	Annual Stipend \$1,000
<b><u>Stormwater Program Coordinator/Stormwater Management officer</u></b>	
Mary Barrie	Hourly Rate \$35.00
<b><u>Stormwater Management Officer</u></b>	
Daniel Marsello	Annual Stipend \$3,500
<b><u>DPW Records Management</u></b>	
Lisa Gallo	Annual Stipend \$2,500
<b><u>Deputy Comptroller – Part Time</u></b>	
Paul Sebesta	Hourly Rate \$115.00
<b><u>School Traffic Officer</u></b>	
Floyd Rorick (Maximum of 4 hours daily)	Hourly Rate \$17.00
<b><u>Clerk- Part Time(Highway)</u></b>	
Donna Larsen	Hourly Rate \$19.50
<b><u>Clerk – Part Time(Police Dept)</u></b>	
Allison Kartner	Hourly Rate \$24.38
<b><u>Water Treatment Plant Operator (1<sup>st</sup> on call)</u></b>	
Ian Bonthron	Hourly Rate \$35.00

**Water Treatment Plant Operator (2<sup>nd</sup> on call)**

Clark Collins Hourly Rate \$35.00

**Building Inspector – Part Time**

Lloyd Denny Hourly Rate \$40.00

(Maximum 3 days per week)

**Bingo Inspector**

William Purcell Hourly Rate \$17.00

**Safety Inspector (FEMA)**

Kathy Fisher Hourly Rate \$35.00

**Accountant – Part Time**

Sarah Morrison Hourly Rate \$40.00

**Project Coordinator, Office of the Aging– Part Time**

Linda Testa Hourly Rate \$35.00

(Not to exceed \$32,000.00 dollars annually)

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag (Recused)			
Collins (Recused)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk



December 20, 2023

By Email

Town Board of the Town of Rotterdam

Town Clerk of the Town of Rotterdam

Re: Resolution No. 18.24

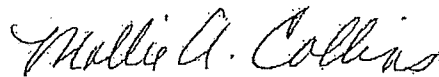
Dear Town Board Members and Town Clerk:

In accordance with the N.Y. General Municipal Law and the Town of Rotterdam Code of Ethics, I am disclosing to you that Resolution No. 18.24, currently on the agenda for the Town Board meeting scheduled for January 1, 2024, would appoint my husband, Clark Collins, as part-time water treatment plant operator. If approved, my husband's rate of pay would be \$35.00 per hour.

Because this Resolution would appoint my husband, I am providing this written disclosure that I may be deemed to have an interest in this appointment. This disclosure is being sent to the Town Board, the Town Clerk, and I am asking that it be included within the agenda materials in advance of the meeting. I am also asking that this letter be included in the official record of the Town Board's January 1, 2024 meeting.

Finally, in addition to making written disclosure in this letter, I have also chosen to recuse myself from any discussion or vote on this Resolution. I will not be participating in any discussion or vote on this matter at the January 1, 2024 meeting.

Very truly yours,



Mollie A. Collins, Supervisor

January 1, 2024

Rotterdam Town Supervisor  
Rotterdam Town Board  
Rotterdam Town Clerk

Re: Resolutions 4.24, 18.24, 26.24, 27.24

In accordance with the N.Y. General Municipal Law and the Town of Rotterdam Ethics Code, I hereby recuse myself from resolutions 4, 18, 26 and 27 of the year 2024, as it could be perceived that I have a vested interest in the disclosed resolutions due to being in a relationship with the individual (Megan Griffin) whose pay, and benefits are set to be voted on.

This disclosure has been given to each board member and the Town Clerk, and I am requesting the letter be added to the minutes of the meeting, per each resolution disclosed.

Lastly, I have chosen to recuse myself from any discussion during these resolutions and will exit the dais during said resolutions.

Regards,



Ronald Schlag, Town Councilmember

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 19.24**

**ADOPTING RULES OF ORDER FOR REGULARLY SCHEDULED TOWN BOARD MEETINGS**

**WHEREAS**, the Town Board of the Town of Rotterdam is desirous of having public and open meetings; and

**WHEREAS**, the Town Board of the Town of Rotterdam also believes that Town Board meetings should be conducted in as smooth and efficient manner as possible so as to afford any and all residents so desiring the ability to be heard; NOW

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam shall conduct regular public (open) meetings pursuant to the attached “Rules of Order and Procedures of the Town Board of the Town of Rotterdam” which are heretofore adopted.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 20.24**

**AUTHORIZING AND APPROVING THE INVESTMENT POLICIES AND GUIDELINES FOR THE TOWN OF ROTTERDAM**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board or the Town of Rotterdam hereby authorizes and approves the attached “Investment Policies and Guidelines of the Town of Rotterdam.”

**SECTION 2.** The Office of the Town Comptroller shall maintain a copy of the attached “Investment Policies and Guidelines for the Town of Rotterdam” for public display during normal business hours.

**SECTION 3.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 21.24**

**AUTHORIZING AND APPROVING PURCHASING POLICY AND PROCEDURES**

**THEREFORE, UPON MOTION OF** Councilmember **SCHLAG**, seconded by Councilmember **GALLUCCI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board or the Town of Rotterdam hereby authorizes and approves the attached "Purchasing Policy and Procedures".

**SECTION 2.** The Office of the Town Comptroller shall maintain a copy of the attached "Purchasing Policy and Procedures" for public display during normal business hours.

**SECTION 3.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 22.24**

**APPOINTING THE TOWN BOARD OF ROTTERDAM AS THE OFFICIAL BOARD OF HEALTH FOR 2024**

**THEREFORE, UPON MOTION OF** Councilmember **MASTROIANNI**, seconded by Councilmember **DODSON**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Councilmembers of the Town of Rotterdam are appointed to and they do hereby constitute the official Board of Health of the Town of Rotterdam for the year 2024.

**SECTION 2.** The Town Board of Health of the Town of Rotterdam shall have all the necessary powers to make investigations and examinations into nuisances or questions affecting the health in the Town of Rotterdam.

**SECTION 3.** The Town Board of Health of the Town of Rotterdam may, from time to time, employ competent persons to render sanitary services and make or supervise practical and scientific investigations requiring expert skills, and prepare plans and reports relative thereto.

**SECTION 4.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 23.24**

**ESTABLISHING THE TOWN BOARD LIAISONS ASSIGNMENTS FOR THE  
CALENDAR YEAR 2024**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by  
Councilmember **GALLUCCI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam establishes the following liaison assignments for the calendar year 2024:

**BUDGET & FINANCE**

Jack Dodson  
Teri Gallucci

**BUILDINGS & GROUNDS**

Jack Dodson  
Ronald Schlag

**ADA COMPLIANCE**

Teri Gallucci  
Ronald Schlag

**ECONOMIC DEVELOPMENT &  
COMMUNITY AFFAIRS**

Teri Gallucci  
Ronald Schlag

**EMERGENCY MEDICAL  
PARAMEDIC SERVICES**

Ronald Schlag  
Teri Gallucci

**EMPLOYEE RELATIONS – CSEA**

Jack Dodson  
Joseph Mastroianni

**EMPLOYEE RELATIONS – PBA**

Jack Dodson  
Joseph Mastroianni

**ENERGY-SUSTAINABLE &  
RENEWABLES**

Joseph Mastroianni  
Teri Gallucci

**ENVIRONMENTAL  
CONSERVATION/STORMWATER  
IMPROVEMENTS-MANAGEMENT**

Jack Dodson  
Teri Gallucci

**HEALTH**

Ronald Schlag  
Joseph Mastroianni

**HIGHWAY**

Jack Dodson  
Joseph Mastroianni

**HERITAGE & HISOTRICAL AFFAIRS**

Teri Gallucci  
Joseph Mastroianni

**INTERGOVERNMENTAL AFFAIRS**

Teri Gallucci  
Jack Dodson

**LOCAL LAW AND ORDINANCES**

Jack Dodson  
Ronald Schlag

**PARKS, RECREATION, PROGRAMS FOR  
THE AGING AND YOUTH**

Ronald Schlag  
Joseph Mastroianni

**PUBLIC SAFETY**

Jack Dodson  
Ronald Schlag

**PUBLIC WORKS – WATER, SEWER &  
WATER/SEWER MAINTENANCE**

Jack Dodson  
Joseph Mastroianni

**TAXATION & ASSESSMENTS**

Joseph Mastroianni  
Teri Gallucci

**TECHNOLOGY & RECORDS  
MANAGEMENT**

Teri Gallucci  
Ronald Schlag

**VETERANS AFFAIRS**

Ronald Schlag  
Joseph Mastroianni

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024



NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

---

Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 24.24**

**APPOINTING INDIVIDUALS AS MEMBERS OF THE SICK LEAVE FUND COMMITTEE**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The following individuals are hereby appointed as a member of the Town of Rotterdam Sick Leave Fund Committee for a one (1) year term commencing January 1, 2024 through December 31, 2024:

Joseph Mastroianni  
Donna Levasseur  
Brad Canning  
Lisa Gallo

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 25.24**

**ADOPTING THE 2024 TOWN OF ROTTERDAM MEETINGS SCHEDULE**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Supervisor **COLLINS**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board, Planning Commission, Zoning Board of Appeals, Conservation Advisory Council, Parks and Recreation Advisory Committee, and the Energy Advisory Committee of the Town of Rotterdam shall hold regular public (open) meetings from January 1, 2024 through January 1, 2025 pursuant to the meeting schedule attached.

**SECTION 2.** All Town meetings, pursuant to attached schedule shall be held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 unless otherwise stated.

**SECTION 3.** All Town meetings, pursuant to the attached schedule, shall be open to the general public in accordance with Article 7 of the New York State Public Officers Law, also known as the Open Meetings Law.

**SECTION 4.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 26.24**

**ADOPTING THE SALARIES OF ALL ELECTED OFFICIALS, APPOINTED OFFICIALS, ANNUALLY RATED PERMANENT EMPLOYEES IN THE COMPETITIVE AND NON-COMPETITIVE CLASSES OF CIVIL SERVICE EMPLOYMENT AND DIRECTING PAYMENT THEREOF**

**THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by Councilmember MASTROIANNI,**

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The salaries of all annually rated permanent employees in the competitive and non-competitive classes of Civil Service Employment are hereby directed to be paid by the Supervisor from the appropriate line items contained in the 2024 Annual Budget, not to exceed the annual budget amount for the year 2024 without prior Town Board approval, at the rates theretofore established at the time of their respective appointments, plus increments as have otherwise been provided for by law, by collective bargaining agreement or salary increment schedules where applicable and duly adopted.

**SECTION 2.** The salaries of the elected officials of the Town of Rotterdam shall be paid an annual compensation as follows:

Supervisor	\$13,000.00
Councilmembers (4)	\$10,000.00 (each)
Town Justices (2)	\$39,390.00 (each)
Superintendent of Highways	\$70,965.00
Town Clerk	\$59,438.00
Receiver of Taxes	\$59,438.00
Deputy Town Supervisor	\$ 3,000.00

**SECTION 3.** The salaries of the appointed officers or employees of the Town of Rotterdam shall be paid an annual compensation as follows:

Conservation Advisory Council Member (7)	\$250.00 (each)
Zoning Board of Appeals Member (3)	\$2,625.00 (each)
Zoning Board of Appeals Chair	\$4,200.00
Zoning Board of Appeals Vice Chair	\$3,150.00
Planning Commission Member (5)	\$4,200.00 (each)
Planning Commission Chair	\$8,400.00
Planning Commission Vice Chair	\$4,935.00

Comptroller	\$82,485.00	
Assessor	\$87,227.28	
Confidential Secretary to the Supervisor	\$50,260.00	
Confidential Secretary to the Department of Public Works		\$44,880.00
Deputy Town Clerk		\$46,000.00
Deputy Receiver of Taxes		\$46,000.00
Historian		\$500.00
Board of Assessment Review (5)		\$550.00(each)

**SECTION 4.** The Comptroller is hereby authorized to modify the 2024 Adopted budget by transferring funds from the Contingency Account (A-1990-4172) to the respective Personal Services appropriations accounts as necessary to be consistent with the salaries listed.

**SECTION 5.** The pay period of each officer or employee, whether bi-weekly or monthly, shall continue as heretofore established in regard to respective positions.

**SECTION 6.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag (Recused)			
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

January 1, 2024

Rotterdam Town Supervisor  
Rotterdam Town Board  
Rotterdam Town Clerk

Re: Resolutions 4.24, 18.24, 26.24, 27.24

In accordance with the N.Y. General Municipal Law and the Town of Rotterdam Ethics Code, I hereby recuse myself from resolutions 4, 18, 26 and 27 of the year 2024, as it could be perceived that I have a vested interest in the disclosed resolutions due to being in a relationship with the individual (Megan Griffin) whose pay, and benefits are set to be voted on.

This disclosure has been given to each board member and the Town Clerk, and I am requesting the letter be added to the minutes of the meeting, per each resolution disclosed.

Lastly, I have chosen to recuse myself from any discussion during these resolutions and will exit the dais during said resolutions.

Regards,

A handwritten signature in black ink, appearing to read 'Ronald Schlag', written over a horizontal line.

Ronald Schlag, Town Councilmember

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly

**RESOLUTION NO. 27.24**  
**APPROVING THE EXTENSION OF BENEFITS TO QUALIFIED ELECTED AND**  
**FULL-TIME APPOINTED POSITIONS**

**WHEREAS**, the Town Board of the Town of Rotterdam has determined that certain elected and appointed officials provide valuable service to the town; and

**WHEREAS**, the Town of Rotterdam needs to clarify the intent of the Town with regard to the benefits provided to certain elected and appointed positions; **NOW**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Effective January 1, 2024, members of the Town Board of the Town of Rotterdam, including the Supervisor, Deputy Supervisor and Town Councilmembers shall not be entitled to dental insurance, vision care insurance or medical and/or health insurance from the Town in any amount. This section shall not apply to any benefits received by an above-mentioned elected official when such benefits are received as a result of prior employment with the Town of Rotterdam.

**SECTION 2.** The Town Board of the Town of Rotterdam hereby approves the extension of benefits as they relate to contracts from January 1, 2006, as in effect and all subsequent contractual agreements, to the following elected and full-time appointed positions of Town Comptroller, Town Justice, Highway Superintendent, Town Clerk, Receiver of Taxes, Deputy Town Clerk, Deputy Receiver of Taxes and Assessor.

**SECTION 3.** The Town Board of the Town of Rotterdam hereby affords, at a minimum, the benefits contained in the Memorandum of Agreement dated December 5, 2016 through December 31, 2021, and by the modified Memorandum of Agreement dated January 1, 2022 through December 31, 2023, as in effect and all subsequent contractual agreements negotiated between the Town of Rotterdam and the Town of Rotterdam Unit of the Civil Service Employees Association Inc., to all elected and full-time positions contained in Section 2 above.

**SECTION 4.** The only exceptions to Section 3 above shall be the following:

The salaries of the aforementioned appointed employees shall be established by the Town Board.

Any appointed employee who shall leave their position as an appointed exempt employee after the effective date of this resolution to accept a position as an employee of the Town of Rotterdam whereby they would become eligible for benefits under the existing CSEA contract, shall have the right to carry over all accumulated sick leave, personal and vacation time which may have been earned while in their previous position as an appointed employee.

Any appointed employee who shall assume a position as an elected official of the Town of Rotterdam shall be compensated for all accumulated vacation time upon the effective date of their elected position.

The Supervisor of the Town of Rotterdam, subject to state law and the approval of the Town Board of the Town of Rotterdam, shall establish the workweek and hours of employment for all appointed employees.

The individuals holding the appointed and elected positions as listed in Section 2 above shall not be entitled to earn overtime pay or to accumulate compensatory time as part of their employee benefits.

**SECTION 4.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag (Recused)			
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

---

Diane M. Marco, Town Clerk



January 1, 2024

Rotterdam Town Supervisor  
Rotterdam Town Board  
Rotterdam Town Clerk

Re: Resolutions 4.24, 18.24, 26.24, 27.24

In accordance with the N.Y. General Municipal Law and the Town of Rotterdam Ethics Code, I hereby recuse myself from resolutions 4, 18, 26 and 27 of the year 2024, as it could be perceived that I have a vested interest in the disclosed resolutions due to being in a relationship with the individual (Megan Griffin) whose pay, and benefits are set to be voted on.

This disclosure has been given to each board member and the Town Clerk, and I am requesting the letter be added to the minutes of the meeting, per each resolution disclosed.

Lastly, I have chosen to recuse myself from any discussion during these resolutions and will exit the dais during said resolutions.

Regards,



Ronald Schlag, Town Councilmember

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 28.24**

**APPROVE OVERTIME PAYMENTS TO EMPLOYEES UPON WRITTEN APPROVAL OF TOWN SUPERVISOR AND/OR DESIGNEES, EXCEPT IN EMERGENCY SITUATIONS**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam does hereby approve overtime payment to Town Employees only with the prior written approval of the department head or Town Supervisor and/or designee except in the case of an emergency situation involving the health, safety and welfare of the general public for the year 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 29.24**

**AUTHORIZING THE SUPERVISOR AND/OR HER DESIGNEE TO APPROVE THE ATTENDANCE OF EMPLOYEES AT VARIOUS SCHOOLS AND AUTHORIZE THE PAYMENT OF EXPENSES THEREOF**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby delegates its authority and authorizes the Supervisor of the Town of Rotterdam and/or his/her designee to approve, only upon written request accompanied by a cost estimate, the attendance of any employee and/or member of the Town of Rotterdam to attend schools, training sessions, conventions, conferences, or other meetings requiring said attendance as approved by the Supervisor. The reasonable cost of said attendance shall be paid from the appropriate line item as contained in the 2024 Annual Budget of the Town of Rotterdam, not to exceed said budgeted amount without prior Town Board approval.

**SECTION 2.** The Comptroller of the Town of Rotterdam is hereby authorized to pay such person attending an authorized function which has been approved by the Supervisor and all actual and necessary expenses for travel, meals and lodging incurred by such person by reason of such attendance; including registration or other fees, as considered a valid charge to be expended from the appropriate line item in the budget of the Town of Rotterdam.

**SECTION 3.** The Supervisor of the Town of Rotterdam shall adhere to the following guidelines when approving attendance and expenditures of funds as follows:

- A. Job related activities only.
- B. Expenditure levels:
  - 1. Mileage for use of personal vehicle at authorized town rate.
  - 2. The Supervisor of the Town of Rotterdam authorizes full reimbursement for lodging charges for those who have been pre-approved for attendance to various conferences/conventions.
  - 3. Meals: Breakfast not to exceed \$10.00; Lunch not to exceed \$15.00 and Dinner not to exceed \$25.00.
  - 4. Other expenses: miscellaneous expenses such as tolls, course registration fees and materials, transportation and gratuities, etc. upon documentation and reasonable use.
- C. Claims and receipt guidelines pursuant to the Office of the NYS Comptroller, Division of Municipal affairs, Reference Guide #8, as revised 2/29/84 must be followed.

**SECTION 4.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 30.24**

**AUTHORIZING THE CHIEF OF POLICE AND/OR HIS DESIGNEE TO APPROVE THE ATTENDANCE OF ANY MEMBER OF THE POLICE DEPARTMENT AT VARIOUS SCHOOLS, TRAINING SESSIONS, CONVENTIONS, CONFERENCES OR OTHER MEETINGS REQUIRING SAID ATTENDANCE**

**THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by Councilmember SCHLAG,**

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby delegates its authority and authorizes the Chief of Police of the Town of Rotterdam and/or his designee to approve, only upon written request accompanied by a cost estimate, the attendance of any employee and/or member of the Town of Rotterdam Police Department to attend schools, training sessions, conventions, conferences, or other meetings requiring said attendance as approved by the Supervisor. The reasonable cost of said attendance shall be paid from the appropriate line item as contained in the 2024 Annual Budget of the Town of Rotterdam, not to exceed said budgeted amount without prior Town Board approval.

**SECTION 2.** The Chief of Police of the Town of Rotterdam is hereby authorized to pay such person attending an authorized function which has been approved by the Supervisor and all actual and necessary expenses for travel, meals and lodging incurred by such person by reason of such attendance; including registration or other fees, as considered a valid charge to be expended from the appropriate line item in the budget of the Town of Rotterdam.

**SECTION 3.** The Chief of Police of the Town of Rotterdam shall adhere to the following guidelines when approving attendance and expenditures of funds as follows:

- A. Job related activities only.
- B. Expenditure levels:
  - 1. Mileage for use of personal vehicle at authorized town rate.
  - 2. The Supervisor of the Town of Rotterdam authorizes full reimbursement for lodging charges for those who have been pre-approved for attendance to various conferences/conventions.
  - 3. Meals: Breakfast not to exceed \$10.00; Lunch not to exceed \$15.00 and Dinner not to exceed \$25.00.
  - 4. Other expenses: miscellaneous expenses such as tolls, course registration fees and materials, transportation and gratuities, etc. upon documentation and reasonable use.

- C. Claims and receipt guidelines pursuant to the Office of the NYS Comptroller, Division of Municipal affairs, Reference Guide #8, as revised 2/29/84 must be followed.

**SECTION 4.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 31.24**

**AUTHORIZING THE SUPERVISOR TO APPROVE THE TRANSFER OF FUNDS TO THE CHIEF OF POLICE FOR ASSET FORFEITURE INVESTIGATIONS DURING 2024**

**WHEREAS**, the Town of Rotterdam maintains an Asset Forfeiture Reserve Fund to be used for the payment of expenses related to asset forfeiture investigations by the Rotterdam Police Department; and

**WHEREAS**, the Chief of Police of the Rotterdam Police Department from this time-to-time request that funds from this special reserve fund be made available to the Department; **NOW**

**THEREFORE, UPON MOTION OF** Councilmember **SCHLAG**, seconded by Councilmember **DODSON**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam does hereby authorize the Supervisor of the Town of Rotterdam to approve the transfer of funds to the Chief of Police of the Town of Rotterdam Police Department for asset forfeiture investigations during 2024.

**SECTION 2.** The Comptroller of the Town of Rotterdam is hereby authorized to draw funds from the Asset Forfeiture Bank Account in an amount approved by the Supervisor payable to the Chief of the Rotterdam Police Department and make the necessary budgetary adjustment.

**SECTION 3.** The Chief of Police of the Rotterdam Police Department shall be responsible for the accounting and reporting of all funds received, and shall file a summary with the Supervisor of the Town of Rotterdam at the end of each fiscal year.

**SECTION 4.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk



At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 32.24  
ESTABLISHING PETTY CASH FUNDS**

**WHEREAS**, Pursuant to Section 64 (1) (a) of the New York State Law, the Town Board of the Town of Rotterdam may establish petty cash funds for various departments within the Town of Rotterdam, and state law outlines the obligations in the handling of said funds; **NOW**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Petty cash funds are hereby established for use by various town offices for the year of 2024 as follows:

- |                      |            |
|----------------------|------------|
| 1. Receiver of Taxes | \$1,000.00 |
| 2. Comptroller       | \$ 140.00  |
| 3. Chief of Police   | \$ 250.00  |
| 4. Senior Center     | \$ 100.00  |
| 5. Town Clerk        | \$ 200.00  |

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 33.24**

**ESTABLISH BANK DEPOSITORIES FOR THE TOWN OF ROTTERDAM**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** That monies to the credit of the Town of Rotterdam in amounts not to exceed forty million and 00/100 (\$40,000,000.00) dollars per account be deposited with the following:

1. Key Bank, 1703 Altamont Avenue, Schenectady, New York 12303
2. Greene County Commercial Bank, 425 Main Street, Catskill, New York 12414
3. Pioneer Bank, 1828 Altamont Avenue, Schenectady, New York 12303
4. Saratoga National Bank, 1963 Altamont Avenue, Schenectady, New York 12303
5. New York Liquid Asset Fund (NYLAF), 300 Westage Business Center Drive, Suite 405, Fishkill, NY 12524.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 34.24**

**REIMBURSEMENT RATE FOR MILEAGE**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,  
**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Pursuant to the provisions of Section 102 of the Town Law of the State of New York, the Town Board of the Town of Rotterdam hereby allows reimbursement for mileage expenses at the IRS standard milage rate for business travel as in effect at the relevant time. Mileage reimbursement will only be paid to a Town employee when:

1. The employee receives prior approval from the immediate supervisor and
2. The employee is required to use their personal vehicle because a Town vehicle is not available for their use.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 35.24**

**DESIGNATE THE DAILY GAZETTE AS THE OFFICIAL NEWSPAPER**

**THEREFORE, UPON MOTION OF** Councilmember **MASTROIANNI**, seconded by Councilmember **DODSON**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby designates the Daily Gazette, a newspaper published in the City of Schenectady, New York, located at 2445 Maxon Road Extension, Schenectady, New York, 12408, and having significant circulation in the Town of Rotterdam, be the official newspaper of the Town of Rotterdam for the year 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag		X	
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 36.24**

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE AN AGREEMENT FOR PARTICIPATION IN THE SCHENECTADY COUNTY STOP-DWI PROGRAM FOR THE YEAR 2024**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor is hereby authorized to negotiate and execute an agreement with the County of Schenectady for participation in the Schenectady County STOP-DWI Program for the year 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 37.24**

**AUTHORIZE THE UTILIZATION OF SPECIFIC ENGINEERING FIRMS TO ACT AS TOWN DESIGNATED ENGINEERS FOR 2024**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby authorizes the utilization of the following engineering firms to act as Town Designated Engineers for the calendar year 2024 on a as needed basis:

Barton and Loguidice  
Brett L. Steenburgh, PLLC  
CT Male & Associates  
Clough Harbor and Associates (CHA)  
Colliers Engineering & Design  
Creighton Manning Engineering  
Empire Engineering  
GPI /Greenman Pedersen Inc.  
Ingalls and Associates  
LaBella Associates  
Laberge Group  
PRIME AE Group of NY

**SECTION 2.** The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute contracts with the above referenced engineering firms in 2024.

**SECTION 3.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 38.24**

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH FCM ENGINEERING, PLLC**

**THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by Councilmember SCHLAG, BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor is hereby authorized to negotiate and execute an agreement with FCM Engineering, PLLC of 156 Spring Road, Scotia, New York 12302, in accordance with the agreement and fee schedule attached to obtain professional consultant services in connection with providing on-call engineering services through December 31, 2024.

**SECTION 2.** FCM Engineering PLLC, providing on call engineering services for the Town of Rotterdam, is prohibited from Town Designated Engineering (TDE) assignments during the term of this agreement.

**SECTION 3.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF,** I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

Diane M. Marco, Town Clerk



At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 39.24**

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH BEN MOORE PHOTOGRAPHY/VIDEO**

**THEREFORE, UPON MOTION OF** Councilmember **SCHLAG**, seconded by Councilmember **DODSON**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor is hereby authorized to negotiate and execute a contract with Ben Moore, of 120 Dahlia Street, Rotterdam, New York 12306, to provide photography and videography services for the unedited recording of the Town Board Meetings for the year 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 40.24**

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE A RENEWAL CONTRACT WITH THE BOYS AND GIRLS CLUB**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor is hereby authorized to negotiate and execute a contract with the Boys and Girls Club of Schenectady, P.O. Box 466, Schenectady, New York, 12301, for services to be provided for the Town of Rotterdam for the year 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 41.24**

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE ARTS CENTER AND THEATRE (OPEN STAGE MEDIA)**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,  
**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor is hereby authorized to negotiate and execute a contract with the Arts Center and Theatre of Schenectady, located at 432 State Street, Schenectady, New York 12305, to provide public and government television access, in an amount not to exceed five thousand and 00/100 (\$5,000.00) dollars, annually for the year 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 42.24**

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE AGREEMENTS WITH CUSACK AND COMPANY, CERTIFIED PUBLIC ACCOUNTANTS LLC**

**THEREFORE, UPON MOTION OF** Councilmember **MASTROLIANI**, seconded by Councilmember **DODSON**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor is hereby authorized to negotiate and execute agreements with Cusack and Company, Certified Public Accountants, LLC, of 7 Airport Park Boulevard, Latham, New York 12110, to provide auditing services to the Town of Rotterdam for the year 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
 \_\_\_\_\_  
 Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 43.24**

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH SCOTT M. RONDA, LLC TO REPRESENT TAX LITIGATION MATTERS FOR THE YEAR OF 2024**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor is hereby authorized to negotiate and execute a contract with the Scott M. Ronda, LLC, located at 1 Vosburgh Road, Suite 2, Mechanicville, New York 12118, to represent the Town of Rotterdam related to tax litigation matters for the year 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 44.24**

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE A CONTRACT WITH BARTLETT, PONTIF, STEWART & RHODES, PC. TO ACT AS ATTORNEYS FOR THE ZONING BOARD OF APPEALS**

**THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by Supervisor COLLINS,**

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor is hereby authorized to negotiate and execute a contract with, Bartlett, Pontif, Stewart & Rhodes, PC., located at P.O. Box 2168, 1 Washington Street, Glens Falls, New York 12801 to act as Attorneys for the Zoning Board of Appeals for a term commencing January 1, 2024 through December 31, 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF,** I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



Diane M. Marco  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 45.24**

**AUTHORIZE AND DIRECT THE SUPERVISOR AND/OR DESIGNEE TO PREPARE AND FILE WITH THE TOWN CLERK THE ANNUAL FINANCIAL REPORT WITHIN ONE HUNDRED TWENTY (120) DAYS OF THE CLOSE OF THE 2023 FISCAL YEAR AND DIRECT THE TOWN CLERK TO PUBLISH THE NECESSARY LEGAL NOTICE**

**THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by Councilmember SCHLAG,**

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam, Pursuant to Section 29 (10-a) of New York Town Law, hereby authorizes and directs the Supervisor of the Town of Rotterdam, in lieu of preparing the report required by Section 29(10) of New York State Town Law, to submit to the Town Clerk of the Town of Rotterdam within one hundred twenty (120) days after the close of the 2023 fiscal year, a copy of the report to the NYS Comptroller required by Section 30 of the New York State General Municipal Law pursuant to Section 29(10-a) of the NYS Town Law, and the Town Clerk shall cause a notice to be published within ten (10) days after receipt thereof, that a copy of such report is on file in the Town Clerk's office and is available for public inspection and copying in the official newspaper.

**SECTION 2.** The Town Clerk of the Town of Rotterdam is hereby directed to publish in the official newspaper of the Town of Rotterdam within ten (10) days after receipt of a copy of the Annual Financial Report of the 2023 Fiscal Year prepared and filed by the Supervisor pursuant to Section 29 (10-a) of the New York State Town Law within one hundred twenty (120) days after the close of the fiscal year, the following public notice:

**TOWN OF ROTTERDAM  
PUBLIC NOTICE**

**PLEASE TAKE NOTICE:** That a copy of the Annual Financial Report of the Town of Rotterdam filed by the Supervisor pursuant to Section 29 (10-a) of the Town Law of the State of New York in the Office of the Town Clerk of the Town of Rotterdam within one hundred twenty (120) days of the close of the 2023 fiscal year and said report being a true and accurate copy of the report to the Comptroller of the State of New York as required by Section 30 of the New York State General Municipal Law, is on file in the Town Clerk's office and available for public inspection and copying during normal business hours.

**BY ORDER OF THE ROTTERDAM TOWN BOARD**  
**Diane M. Marco, Town Clerk**

**SECTION 3.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk



At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 46.24**

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH INDUSTRIAL & UTILITY VALUATION CONSULTANTS, INC.**

**THEREFORE, UPON MOTION OF** Councilmember MASTROIANNI, seconded by Councilmember DODSON,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor is hereby authorized to negotiate and execute a contract with Industrial & Utility Valuation Consultants Inc., located at 31 Colonial Green, Albany, New York, 12211, to provide Real Property Tax Consulting Services to the Town of Rotterdam for the year 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION 47.24**

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH HODGSON/RUSS LLP, BOND COUNSEL ATTORNEYS**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Supervisor **COLLINS**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Supervisor is hereby authorized to negotiate and execute a contract with Hodgson/Russ LLP, Bond Counsel Attorneys, located at 677 Broadway, Suite 301, Albany, New York to provide bond counsel services to the Town of Rotterdam for the year 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 48.24**

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH ORRICK, HERRINGTON & SUTCLIFFE LLP BOND COUNSEL**

**THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by Councilmember GALLUCCI,  
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Orrick, Herrington & Sutcliffe LLP, Bond Counsel Attorneys, located at 51 West 52nd Street, New York, New York 10019, to provide bond counsel services to the Town of Rotterdam, for the year 2024.

**SECTION 2.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was tabled:

**RESOLUTION NO. 49.24 TABLED**

**TO ENACT INTRODUCTORY LOCAL LAW NO. 1 OF 2024; ESTABLISHING AN AMENDMENT AND SIX (6) MONTH EXTENSION TO LOCAL LAW 9 OF 2022 WHICH ESTABLISHED A TWELVE (12) MONTH MORATORIUM ON SOLAR FARMS AND SOLAR POWER PLANTS**

**THEREFORE, UPON MOTION OF** Councilmember \_\_\_\_\_,  
 seconded by Councilmember \_\_\_\_\_,  
**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board hereby enacts Introductory Local Law No. 1 of 2024.

**SECTION 2.** The Town Clerk is directed, following consultation with the Attorney to the Town, to file said Local Law in final form with the New York State Department of State.

**SECTION 3.** This resolution shall become effective January 1, 2024.

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

**TO TABLE**

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was **Tabled** by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*  
 \_\_\_\_\_  
 Diane M. Marco, Town Clerk

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, January 1, 2024, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 50.24**

**TO ACCEPT TOWN BOARD MEETING MINUTES**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby adopts the minutes of the December 13, 2023 town board meeting as attached.

**SECTION 2.** This resolution shall become effective January 1, 2024

**DATED:** January 1, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Organizational Meeting of the Town of Rotterdam on January 1, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this January 8, 2024.



*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk