



# TOWN OF ROTTERDAM

DIANE M. MARCO

Town Clerk

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John F. Kirvin Government Center \* 1100 Sunrise Boulevard \* Rotterdam, NY 12306  
Telephone: (518) 355-7575 Ext: 352 \* Fax: (518)355-7837\* Website: [www.rotterdamny.org](http://www.rotterdamny.org)  
Email \* [dmarco@rotterdamny.org](mailto:dmarco@rotterdamny.org)

August 11, 2022

**Certified Resolution: #240.22-#251.22** for the year 2022 was duly adopted at the Town Board Meeting held at J.F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, NY 12306 that was held Wednesday, August 10, 2022. The Town Board Agenda review started at approximately 6:35 p.m. The agenda review was adjourned at approximately 6:48 p.m. All agreed to adjourn the agenda review meeting. The Town Board meeting began at approximately 7:00 p.m. Motion #37 was made by Christou and seconded by Mastroianni to enter into executive session at approximately 7:01p.m. Executive session was adjourned at approximately 7:04 p.m. by Christou and seconded by Mastroianni. All agreed to exit executive session. The Town Board meeting continued and was adjourned at approximately 7:26 p.m. by Councilmember Mastroianni and seconded by Councilmember Christou. All agreed to adjourn the Town Board Meeting.

Deputy Supervisor Dodson was absent

*Diane M. Marco*

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Diane M. Marco, Town Clerk

*The Town of Rotterdam Town Board Meeting will be held in person; however, the public may access the meeting electronically via conference call. Members of the public may listen to the board meeting by dialing 1 (929) 205-6099, then enter the conference ID NO. 867 0373 0307, followed by the pound symbol. Video of the town board meeting will be posted on the Town of Rotterdam website (www.rotterdamny.org) the following Friday after the meeting.*

MEETING OF THE  
ROTTERDAM TOWN BOARD  
August 10, 2022  
7:00 pm  
AGENDA REVIEW 6:30 PM

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**SUPERVISOR'S REMARKS:** Supervisor Mollie A. Collins

**EXECUTIVE SESSION**

- To discuss employee history with respect to employee 18102022

**PROCLAMATIONS/PRESENTATIONS**

**PUBLIC HEARING**

- Public hearing on Introductory Local Law no. 6 of 2022 to amend Chapter 188 of the Town Code relating to noise. **PUBLIC HEARING CLOSED**

**PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:**

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

**GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:**

Any person recognized by the town supervisor to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the town board.

## **INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS**

### **MOTIONS**

**37.22** Motion made to go into executive session to discuss employee history respect to employee 18102022.

### **RESOLUTIONS**

**240.22** To authorize the Town Supervisor to execute a memorandum of agreement with respect to employee number 18102022.

**241.22** To establish the position of senior water sewer maintenance worker.

**242.22** To authorize the Town Supervisor to execute the memorandum of agreement between the Town of Rotterdam and the civil service employees' association recognizing the new job title of senior water sewer maintenance worker.

**243.22** Adoption of the 2022 adjusted base proportions.

**244.22** To amend resolution No. 160.22, Appoint Jeffrey R. Briere to the position of building inspector.

**245.22** To enter into a contract with cb20 to provide, install and configure two (2) ups units.

**246.22** To call for a public hearing on: Sewer District #2, Extension #17 – Condos at Helderberg Meadows.

**247.22** To accept revenue for Town Clerk's office for July 2022.

**248.22** To accept Town Board meeting minutes.

**249.22** Accepting the draft comprehensive plan, initiating SEQRA coordinated review and declaration of intent to be lead agency for the adoption of the Comprehensive Plan.

**250.22** A Resolution regarding the state environmental quality review act process amendment for the Town of Rotterdam wastewater treatment improvements project.

**251.22** Call for a public hearing on: The Draft Town of Rotterdam Comprehensive Plan.

### **LIAISON REPORTS**

### **MISCELLANEOUS**

### **EXECUTIVE SESSION**

### **ADJOURNMENT**

**Mollie A. Collins, Supervisor**

**MOTION 37.22**

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, August 10, 2022, at 7:00 p.m., the following motion was duly adopted:

**THEREFORE, UPON MOTION OF** Councilmember **CHRISTOU**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** I make a motion to go into executive session.

**DATED:** August 10, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson (Absent)			
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*  
Diane M. Marco, Town Clerk



**RESOLUTION NO. 240.22**

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, August 10, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE A MEMORANDUM OF AGREEMENT WITH RESPECT TO EMPLOYEE NUMBER 18102022**

**THEREFORE, UPON MOTION OF** Councilmember **CHRISTOU**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to execute the memorandum of agreement between the Town of Rotterdam and the Civil Service Employees Association Town of Rotterdam Unit #8504;

**SECTION 2.** This resolution shall become effective August 10, 2022

**DATED:** August 10, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson (Absent)			
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk



**RESOLUTION NO. 241.22**

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, August 10, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TO ESTABLISH THE POSITION OF SENIOR WATER & SEWER MAINTENANCE WORKER**

**WHEREAS**, on July 19, 2022, the Schenectady County Civil Service Commission voted to establish the title of Senior Water & Sewer Maintenance Worker in the Town of Rotterdam in the competitive class of the civil service;

**THEREFORE, UPON MOTION OF** Councilmember **MASTROIANNI**, seconded by Supervisor **COLLINS**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby establishes the position of Senior Water & Sewer Maintenance Worker, a position in the competitive class of the civil service.

**SECTION 2.** This resolution shall become effective August 10, 2022

**DATED:** August 10, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson (Absent)			
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*

Diane M. Marco, Town Clerk



**RESOLUTION NO. 242.22**

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, August 10, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF ROTTERDAM AND THE CIVIL SERVICE EMPLOYEES’ ASSOCIATION RECOGNIZING THE NEW JOB TITLE OF SENIOR WATER & SEWER MAINTENANCE WORKER**

**WHEREAS**, on July 19, 2022, the Schenectady County Civil Service Commission voted to establish the title of Senior Water & Sewer Maintenance Worker in the Town of Rotterdam in the competitive class of the civil service;

**THEREFORE, UPON MOTION OF** Councilmember **CHRISTOU**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to execute the memorandum of agreement between the Town of Rotterdam and the Civil Service Employees’ Association recognizing the position of Senior Water & Sewer Maintenance Worker, a position in the competitive class of the civil service, as a CSEA bargaining unit position covered under the Collective Bargaining Agreement between the Town of Rotterdam and the CSEA Town of Rotterdam Unit #8504.

**SECTION 2.** This resolution shall become effective August 10, 2022

**DATED:** August 10, 2022

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Christou	<b>X</b>		
Miller-Herrera	<b>X</b>		
Dodson (Absent)			
Mastroianni	<b>X</b>		
Collins	<b>X</b>		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk





**RESOLUTION NO. 243.22**

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, August 10, 2022, at 7:00 p.m., the following resolution was duly adopted:

**ADOPTION OF THE 2022 ADJUSTED BASE PROPORTIONS**

**THEREFORE, UPON MOTION OF** Councilmember **MASTROIANNI**, seconded Supervisor **COLLINS**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The attached certificates of base percentages, current percentages, base proportion certificate of adjusted base proportions for the levy of taxes on the 2022 Assessment Roll are hereby approved by the Town Board of the Town of Rotterdam, in accordance with Article 19 of the Real Property Tax Law of the State of New York.

**SECTION 2.** This resolution shall become effective August 10, 2022.

**DATED:** August 10, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson (Absent)			
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*  
\_\_\_\_\_  
Diane M. Marco, Town Clerk



**RESOLUTION NO. 244.22**

**TO AMEND RESOLUTION NO. 160.22, APPOINT JEFFREY R. BRIERE TO THE POSITION OF BUILDING INSPECTOR**

**THEREFORE, UPON MOTION OF** Councilmember **CHRISTOU**, seconded by Supervisor **COLLINS**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Section 1 of Resolution NO.160.22 is hereby amended to read as follows. Jeffrey R. Briere of Schenectady New York is hereby appointed to the position of Building Inspector, for the Town of Rotterdam, full time, provisional, with full time employee benefits, and subject to pre-employment background checks, at an annual salary of sixty-two thousand four hundred ninety and 96/100 (\$62,490.96) dollars, commencing August 15, 2022.

**SECTION 2.** This resolution shall become effective August 10, 2022

**DATED:** August 10, 2022

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Christou	<b>X</b>		
Miller-Herrera	<b>X</b>		
Dodson (Absent)			
Mastroianni	<b>X</b>		
Collins	<b>X</b>		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*  
Diane M. Marco, Town Clerk



**RESOLUTION NO. 245.22**

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, August 10, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TO ENTER INTO A CONTRACT WITH CB20 TO PROVIDE, INSTALL AND CONFIGURE TWO (2) UNINTERRUPTABLE POWER SUPPLY(UPS) UNITS**

**THEREFORE, UPON MOTION OF** Councilmember **MASTROIANNI**, seconded by Councilmember **CHRISTOU**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute a contract with CB20, 11 Federal Street, Saratoga Springs, New York 12866 to provide, install and configure two (2) UPS units for the server at Town Hall in an amount not to exceed four thousand two hundred sixteen dollars and 12/100 (\$4,216.12).

**SECTION 2.** This resolution shall become effective August 10, 2022.

**DATED:** August 10, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson (Absent)			
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*

Diane M. Marco, Town Clerk



**RESOLUTION NO. 246.22**

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, August 10, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TO CALL FOR A PUBLIC HEARING:**

**SEWER DISTRICT #2, EXTENSION #17 – CONDOS AT HELDERBERG MEADOWS**

**THEREFORE, UPON MOTION OF** Councilmember **MASTROIANNI**, seconded by Councilmember **CHRISTOU**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Clerk of the Town of Rotterdam is hereby directed to publish in the official newspaper of the Town of Rotterdam not less than ten (10) days prior to the date designated for the public hearing provided for by the following public notice:

**TOWN OF ROTTERDAM  
NOTICE OF HEARING**

**PLEASE TAKE NOTICE:** That the Town Board of the Town of Rotterdam will hold a public hearing at the Rotterdam Junction District#1 Firehouse, 1215 Main Street, Rotterdam Junction, New York 12150, at 7:00 p.m. on the 14<sup>th</sup> day of September, 2022 for the following purpose:

To accept the Map, Plan and Report for Sewer District #2, Extension #17 – Condos at Helderberg Meadows. The Sewer District is being formed to add an additional 5.52 acres to the existing Helderberg Meadows Sewer District No. 2, Extension #12 approved in 2008. This request is to facilitate the installation of sanitary sewers to service 124 condominium units that were approved by the Rotterdam Planning Commission on July 19, 2022.

**BY ORDER OF THE ROTTERDAM TOWN BOARD  
DIANE M. MARCO, TOWN CLERK**

DATED: August 10, 2022  
Daily Gazette: Please publish once on August 27, 2022  
Town Clerk  
Post

**SECTION 2.** This resolution shall become effective August 10, 2022.

**DATED:** August 10, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson (Absent)			
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*  
Diane M. Marco, Town Clerk



**RESOLUTION NO. 247.22**

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, August 10, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TO ACCEPT REVENUE FOR TOWN CLERK’S OFFICE FOR JULY 2022**

**THEREFORE, UPON MOTION OF Supervisor COLLINS, seconded by Councilmember MASTROIANNI,  
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Clerk’s report for the month of July 2022, has been placed on file and the town clerk’s check in the amount of five thousand four dollars and 86/100 (\$5,004.86) has been submitted to the supervisor for deposit.

**SECTION 2.** This resolution shall become effective August 10, 2022.

**DATED:** August 10, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson (Absent)			
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF,** I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*  
Diane M. Marco, Town Clerk



**RESOLUTION NO. 248.22**

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, August 10, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TO ACCEPT TOWN BOARD MEETING MINUTES**

**THEREFORE, UPON MOTION OF** Councilmember **CHRISTOU**, seconded by Councilmember **MASTROIANNI**,  
**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board of the Town of Rotterdam hereby adopts the minutes of the July 20, 2022, July 27, 2022, and August 3, 2022 Town Board meetings as attached.

**SECTION 2.** This resolution shall become effective August 10, 2022.

**DATED:** August 10, 2022

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Christou	<b>X</b>		
Miller-Herrera	<b>X</b>		
Dodson (Absent)			
Mastroianni	<b>X</b>		
Collins	<b>X</b>		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*  
Diane M. Marco, Town Clerk



**RESOLUTION NO. 249.22**

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, August 10, 2022, at 7:00 p.m., the following resolution was duly adopted:

**RESOLUTION ACCEPTING THE DRAFT COMPREHENSIVE PLAN, INITIATING SEQRA COORDINATED REVIEW AND DECLARATION OF INTENT TO BE LEAD AGENCY FOR THE ADOPTION OF THE COMPREHENSIVE PLAN**

**WHEREAS**, the Town Board of the Town of Rotterdam has appointed a Comprehensive Plan Advisory Committee (CPAC) to prepare a draft Comprehensive Plan; and

**WHEREAS**, the CPAC conducted multiple public workshops (in-person and virtually), held stakeholder group discussions, conducted an online survey, evaluated existing conditions, prepared mapping and prepared a draft Comprehensive Plan; and

**WHEREAS**, the draft Comprehensive Plan was made available for public review at Town Hall, the library and on the project website <https://rotterdamnyplan.com/>; and

**WHEREAS**, the CPAC held a public hearing per NYS Town Law 272-a(6)(b) on February 17, 2022 and May 5, 2022 and allowed for written public comment during that time period; and

**WHEREAS**, the CPAC voted to forward the draft Comprehensive Plan to the Town Board for consideration; and

**WHEREAS**, adoption of the Comprehensive Plan is a Type 1 action pursuant to the State Environmental Quality Review Act (SEQRA), 6 NYCRR 917.4(b)(1), and

**WHEREAS**, coordinated review with involved agencies is required for Type 1 Actions; and

**WHEREAS**, pursuant to SEQRA, Town Board has prepared Part 1 of the Full Environmental Assessment Form (FEAF); NOW

**THEREFORE, UPON MOTION** of Councilmember **MASTROIANNI**, seconded by Councilmember Supervisor **COLLINS**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Board hereby accepts the Draft Comprehensive Plan and declares its intent to serve as Lead Agency for the purposes of SEQRA and authorizes the Town Clerk to send copies of the EAF Part 1 to all interested and involved agencies.

**SECTION 2.** This resolution shall become effective August 10, 2022



**DATED:** August 10, 2022

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Christou	<b>X</b>		
Miller-Herrera	<b>X</b>		
Dodson (Absent)			
Mastroianni	<b>X</b>		
Collins	<b>X</b>		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk



## **RESOLUTION NO. 250.22**

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, August 10, 2022, at 7:00 p.m., the following resolution was duly adopted:

### **RESOLUTION REGARDING THE STATE ENVIRONMENTAL QUALITY REVIEW ACT PROCESS AMENDMENT FOR THE TOWN OF ROTTERDAM WASTEWATER TREATMENT IMPROVEMENTS PROJECT**

**WHEREAS**, the Town of Rotterdam (Town) is proposing the Town of Rotterdam Wastewater Treatment Plant Improvements Project (Project); and

**WHEREAS**, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (“SEQRA”) and the implementing regulations at 6NYCRR Part 617 (the “Regulations”), the Town desires to comply with SEQRA and the Regulations with respect to the Project; and

**WHEREAS**, pursuant to the State Environmental Quality Review Act (“SEQRA”) and the implementing regulations at 6 NYCRR Part 617, the Town of Rotterdam previously completed the SEQRA process and passed a Negative Declaration for the proposed Project on August 26, 2020;

**WHEREAS**, the previously reviewed project scope included rehabilitation of multiple components at the Town’s Wastewater Treatment Plant (WWTP) to increase its treatment capacity, installation of a new disc filter to replace the existing tertiary sand filters, manhole rehabilitation, and replacement of the Town’s existing trunk sewer;

**WHEREAS**, the Project now involves construction of a sequencing batch reactor to replace the existing trickling filters and rotating biological contactors; construction of a new pump station at the WWTP; and omission of the previously proposed disc filter;

**WHEREAS**, the Town of Rotterdam Town Board, as Lead Agency, has updated the Parts 1, 2, and 3 of the Full Environmental Assessment Form (FEAF) to reflect the change in project scope, and subsequently notified all Interested and Involved agencies of the amendments made to the project, in support of re-issuing a Determination of Significance;

**WHEREAS**, pursuant to the SEQRA Regulations, the Town of Rotterdam Town Board, as Lead Agency, considered the significance of the potential environmental impacts of the amended Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, (b) examining the amended FEAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the FEAF and Part 3 Evaluation Document, together with other available supporting information, to identify the relevant areas of environmental concern, and (c) thoroughly analyzing the identified areas of environmental concern: NOW

**THEREFORE, UPON MOTION** of Councilmember **MASTROIANNI**, seconded by Councilmember **CHRISTOU**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town of Rotterdam Town Board has amended Parts 1, 2, and 3 of the FEAF for the Project.

**SECTION 2.** The Town of Rotterdam Town Board has completed a review of the amended SEQRA FEAF documents and confirms that the project is a Type I Action which has been determined will not have any significant adverse impact on the environment as provided in the amended FEAF documents attached hereto and hereby made a part thereof.

**SECTION 3.** The Senior Planner of the Town of Rotterdam is hereby authorized to take all actions, serve all notices, and complete all documents in order to give full force and effect to this amended SEQRA process.

**SECTION 4.** This Resolution shall become effective August 10, 2022.

**DATED:** August 10, 2022

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Christou	<b>X</b>		
Miller-Herrera	<b>X</b>		
Dodson (Absent)			
Mastroianni	<b>X</b>		
Collins	<b>X</b>		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk



**RESOLUTION NO. 251.22**

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, August 10, 2022, at 7:00 p.m., the following resolution was duly adopted:

**CALL FOR A PUBLIC HEARING ON THE DRAFT TOWN OF ROTTERDAM  
COMPREHENSIVE PLAN**

**THEREFORE, UPON MOTION OF** Councilmember **MASTROIANNI**, seconded by Councilmember **MILLER-HERRERA**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Clerk of the Town of Rotterdam is hereby directed to publish in the official newspaper of the Town of Rotterdam not less than ten (10) days prior to the date designated for the public hearing provided for by the following public notice:

**TOWN OF ROTTERDAM  
NOTICE OF HEARING**

**PLEASE TAKE NOTICE:** That the Town Board of the Town of Rotterdam will hold a public hearing at the John F. Kirvin Government Center, Town Hall, 1100 Sunrise Boulevard, Rotterdam, New York 12306 at 7:00 p.m. on Wednesday, September 28, 2022, to gather input from the community on the DRAFT Comprehensive Plan. The session includes a presentation by the project consultant and opportunities for the public to share feedback.

Copies of the Draft Comprehensive Plan are available at the project website at **www.rotterdamnyplan.com**. Hard copies of the Comprehensive Plan are available and may be viewed during regular business hours at the office of the Rotterdam Town Clerk, 1100 Sunrise Blvd, Rotterdam, NY 12306, the Rotterdam Branch of the Schenectady County Public Library at 1100 N Westcott Rd, Schenectady, NY 12306 and the Rotterdam Senior Citizen Center at 2639 Hamburg St, Schenectady, NY 12303.

Comments on the Draft Plan may be submitted to Peter Comenzo -Senior Planner at the address above or by email to **RotterdamNYPlan@gmail.com**.

**BY THE ORDER OF THE ROTTERDAM TOWN BOARD  
DIANE M. MARCO, TOWN CLERK**

DATED: August 10, 2022  
Daily Gazette: Please publish once on September 10, 2022  
Town Clerk  
Post

**SECTION 2.** This resolution shall become effective August 10, 2022.

**DATED:** August 10, 2022

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Christou	<b>X</b>		
Miller-Herrera	<b>X</b>		
Dodson (Absent)			
Mastroianni	<b>X</b>		
Collins	<b>X</b>		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on August 10, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this August 11, 2022.

*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk

