



TOWN OF ROTTERDAM

DIANE M. MARCO

Town Clerk

John F. Kirvin Government Center * 1100 Sunrise Boulevard * Rotterdam, NY 12306
Telephone: (518) 355-7575 Ext: 352 * Fax: (518)355-7837* Website: www.rotterdamny.org
Email * dmarco@rotterdamny.org

February 6, 2024

Certified Resolutions: #85-#88 for the year 2024 was duly adopted at the Town Board Special Meeting held at J.F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, NY 12306 that was held Monday, February 5, 2024 at 7:00 p.m. The Town Board Agenda Meeting started at approximately 6:47 p.m. and was adjourned at approximately 6:50 p.m. by Councilmember Dodson and seconded by Councilmember Gallucci. Motion #9 was made by Councilmember Dodson and seconded by Councilmember Mastroianni. All agreed to adjourn the Town Board Agenda. The Town Board Meeting started at approximately 7:00 p.m. and Motion #10 was made by Councilmember Dodson and seconded by Councilmember Schlag to go into executive session at approximately 7:03p.m. and exited executive session at approximately 7:47p.m. the Town Board meeting continued and a motion was made by Councilmember Dodson and seconded by Councilmember Mastroianni to adjourn the Town Board Meeting at approximately 7:58 p.m. All agreed to adjourn the Town Board Meeting.

All Councilmembers were present

Diane Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM

TOWN BOARD SPECIAL MEETING

**Monday, February 5, 2024 AT 7:00
PM, 1100 Sunrise Blvd.**

**For the purpose of holding an executive session,
and for any other purpose as may come before the
Town Board.**

**By Order of the Rotterdam Town
Supervisor**

**Diane M. Marco
Town Clerk**

MEETING OF THE ROTTERDAM TOWN BOARD

February 5, 2024

7:00 PM

Agenda Review 6:30 PM

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SUPERVISOR'S REMARKS: Supervisor Mollie A. Collins

EXECUTIVE SESSION

- Personnel matter related to employee number 02052024, with invited guest Elayne G. Gold, Esq.

PROCLAMATIONS

PRESENTATIONS

PUBLIC HEARING

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:

Any person recognized by the Town Supervisor to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the town board.

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS

MOTIONS

9.24 Motion made to add Resolution 88.24 to the agenda.

10.24 Motion made to go into executive session.

RESOLUTIONS

85.24 To amend Resolution 18.24 of the year 2024.

86.24 To accept bid and award contract for sodium hexametaphosphate.

87.24 To accept bid and award contract with addendum for chlorine gas.

88.24 To authorize the Supervisor to negotiate and execute an agreement with Schenectady County Legislature for parking lot improvements to the Senior Citizens Center.

LIAISON REPORTS

MISCELLANEOUS

EXECUTIVE SESSION

ADJOURNMENT

Mollie A. Collins, Supervisor

At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, February 5, 2024, at 7:00 p.m., the following motion passed:

MOTION 9.24

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to add resolution 88.24 to the agenda.

SECTION 2. This motion shall become effective February 5, 2024.

DATED: February 5, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on February 5, 2024 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk’s office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this February 6, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, February 5, 2024, at 7:00 p.m., the following motion passed:

MOTION 10.24

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to go into executive session.

SECTION 2. This motion shall become effective February 5, 2024.

DATED: February 5, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on February 5, 2024 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk’s office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this February 6, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, February 5, 2024, at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION 85.24

TO AMEND RESOLUTION 18.24 OF THE YEAR 2024

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI**, seconded by Councilmember **MASTROIANNI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Section 1 of Resolution 18.24, as amended, is hereby amended, and restated to read as follows: The following individuals are hereby appointed/reappointed to various additional duties and/or part time positions at the indicated rates of pay, on an as needed basis as directed by the Supervisor or his/her designee, with no employee benefits for the year 2024 as follows:

ADA Compliance Officer/Safety Officer

James Keith Annual Stipend \$3,000

Grant Coordinator

Peter Comenzo Annual Stipend \$7,000

Wellness Compliance

Megan Griffin Annual Stipend \$2,000

Events/Social Media Coordinator

Megan Griffin Annual Stipend \$3,000

CDL Trainer

Steve Skoda Annual Stipend \$1,000

Stormwater Program Coordinator/Stormwater Management officer

Mary Barrie Hourly Rate \$35.00

Stormwater Management Officer

Daniel Marsello Annual Stipend \$3,500

DPW Records Management

Lisa Gallo Annual Stipend \$2,500

Deputy Comptroller – Part Time

Paul Sebesta Hourly Rate \$115.00

School Traffic Officer

Floyd Rorick Hourly Rate \$17.00

(Maximum of 4 hours daily)

Clerk- Part Time (Highway)

Donna Larsen Hourly Rate \$19.50

Clerk – Part Time (Police Dept)

Allison Kartner Hourly Rate \$24.38

Water Treatment Plant Operator (1st on call)

Ian Bonthron Hourly Rate \$35.00

Water Treatment Plant Operator (2nd on call)

Clark Collins Hourly Rate \$35.00

Building Inspector – Part Time

Lloyd Denny Hourly Rate \$40.00

(Maximum 3 days per week)

Bingo Inspector

William Purcell Hourly Rate \$17.00

Safety Inspector (FEMA)

Kathy Fisher Hourly Rate \$35.00

Accountant – Part Time

Sarah Morrison Hourly Rate \$50.00

Project Coordinator, Office of the Aging– Part Time

Linda Testa Hourly Rate \$35.00

(Not to exceed \$32,000.00 dollars annually)

Fire Inspector-Part Time

Chris Amorosi Hourly Rate \$25.00

(Maximum 15 hours per week)

Dog Control Officers-Part Time

Darla Gullotta Annual Salary \$15,000.00

Heather Newell Annual Salary \$15,000.00

Clerk-Part Time

Jody Binkley Hourly Rate \$25.00

SECTION 2. This resolution shall become effective February 5, 2024.

DATED: February 5, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag (Recused)			
Collins (Recused)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on February 5, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this February 6, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, February 5, 2024, at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 86.24

TO ACCEPT BID AND AWARD CONTRACT FOR SODIUM HEXAMETAPHOSPHATE

WHEREAS, Pursuant to notice duly published according to Section One Hundred Three of the General Municipal Law of the State of New York, the Town of Rotterdam on Friday, January 26, 2024 posted an official report of all bid submissions received to the Empire State Purchasing Group on BidNet (<http://bidnetdirect.com/townofrotterdam>). Additionally, the official bid report and all bids were made available in the Office of the Town Clerk for public inspection upon request, for the purchase by the Town of Rotterdam of the following:

SODIUM HEXAMETAPHOSPHATE

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam does hereby accept and award the bid for Sodium Hexametaphosphate for the Town of Rotterdam to George S. Coyne Chemical Co. Inc., located at 3015 State Road, Croydon, PA 19021, with a bid amount not to exceed ninety-three and 3979/100 (\$93.3979) dollars per 50-pound bag.

SECTION 2. The Supervisor of the Town of Rotterdam is hereby authorized to execute a contract with said bidder in accordance with the terms of the bid proposal as submitted. Summary of bid prices are on file in the Town Clerk’s office.

SECTION 3. This resolution shall become effective February 5, 2024.

DATED: February 5, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on February 5, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this February 6, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, February 5, 2024, at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 87.24

TO ACCEPT BID AND AWARD CONTRACT WITH ADDENDUM FOR CHLORINE GAS

WHEREAS, Pursuant to notice duly published according to Section One Hundred Three of the General Municipal Law of the State of New York, the Town of Rotterdam on Friday, January 26, 2024 posted an official report of all bid submissions received to the Empire State Purchasing Group on BidNet (<http://bidnetdirect.com/townofrotterdam>). Additionally, the official bid report and all bids were made available in the Office of the Town Clerk for public inspection upon request, for the purchase by the Town of Rotterdam of the following:

CHLORINE GAS

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam does hereby accept and award the bid with addendum for Chlorine Gas for the Town of Rotterdam to JCI Jones Chemical, located at branch 103 River Street, Warwick, New York 10990, with a bid amount not to exceed four hundred and 00/100 (\$400.00) dollars per 150-pound cylinder.

SECTION 2. The Supervisor of the Town of Rotterdam is hereby authorized to execute a contract with said bidder in accordance with the terms of the bid proposal as submitted. Summary of bid prices are on file in the Town Clerk’s office.

SECTION 3. This resolution shall become effective February 5, 2024

DATED: February 5, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on February 5, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

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Diane M. Marco

Diane M. Marco, Town Clerk



At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Monday, February 5, 2024, at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 88.24

AUTHORIZE THE SUPERVISOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH SCHENECTADY COUNTY LEGISLATURE FOR PARKING LOT IMPROVEMENTS TO THE SENIOR CITIZENS CENTER

WHEREAS, Schenectady County Legislature, allocated funds by Resolution 218-23 on December 18, 2023, in the amount of \$200,000.00 dollars for the Rotterdam Senior Center Facility Improvements through a Public Benefits Service Agreement; and

WHEREAS, the Town of Rotterdam would like to allocate the funds to go towards Parking Lot Improvements to the Rotterdam Senior Citizens’ Center located at 2639 Hamburg Street, Rotterdam, New York 12303; NOW

THEREFORE, UPON MOTION OF Councilmember **MASTROIANNI**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute a Public Benefits Service Agreement with the County of Schenectady, for Parking Lot Improvements to the Rotterdam Senior Citizens’ Center, located at 2639 Hamburg Street, Rotterdam, New York 12303.

SECTION 2. This resolution shall become effective February 5, 2024.

DATED: February 5, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

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