



TOWN OF ROTTERDAM

DIANE M. MARCO
Town Clerk

John F. Kirvin Government Center * 1100 Sunrise Boulevard * Rotterdam, NY 12306
Telephone: (518) 355-7575 Ext: 352 * Fax: (518)355-7837* Website: www.rotterdamny.org
Email * dmarco@rotterdamny.org

October 12, 2023

Certified Resolutions: #310.23-318.23 for the year 2023 was duly adopted at the Town Board Meeting held at the John F. Kirvin Government Center 1100 Vinewood Avenue Rotterdam, New York 12306 on Wednesday, October 11, 2023 at 7:00 p.m. The Town Board Agenda review meeting began at approximately 6:51 p.m. Agenda review was adjourned at approximately 6:56 p.m. All agreed to adjourn agenda review. The Town Board Meeting started at approximately 7:00 p.m. until 7:01p.m. Motion #30.23 was made by Councilmember Dodson and seconded by Councilmember Mastroianni. The Town Board Meeting continued at 7:14p.m. and was adjourned at approximately 7:33 p.m. by Councilmember Dodson and seconded by Councilmember Christou. All agreed to adjourn the Town Board Meeting.

All Councilmembers were present

Diane M. Marco

Diane M. Marco, Town Clerk

MEETING OF THE ROTTERDAM TOWN BOARD

October 11, 2023

7:00 PM

Agenda Review 6:30 PM

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SUPERVISOR'S REMARKS: Supervisor Mollie A. Collins

EXECUTIVE SESSION

- Discussion regarding the Rotterdam Police Chief's Association
- Personnel matter relating to Employee No. 10112023

PROCLAMATIONS/PRESENTATIONS

PUBLIC HEARING

- For receipt of comment on the proposed Introductory Local Law No. __ of 2023; to amend chapter 270, Zoning, of the Town Code of the Town of Rotterdam for a change of zone from Two Family Residential (R-2) to Multiple Family (R-3), to convert a three (3) unit building to a four (4) unit. **PUBLIC HEARING CLOSED**

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:

Any person recognized by the Town Supervisor to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the town board.

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS

MOTIONS

30.23 To go into executive session.

RESOLUTIONS

310.23 To accept Town Board meeting minutes of September 27, 2023.

311.23 To accept revenue for Town Clerk's office for September 2023.

312.23 To negotiate and execute an agreement with Greenman-Pedersen, Inc. (GPI) for professional survey services on the Sartoli Avenue and Rome Avenue drainage improvements project.

313.23 To declare Parks Department vehicles/mower obsolete.

314.23 Authorize deduct Change Order No. 3 with B&D Industries for the Sewer District No. 7 Extension No. 2 project.

315.23 To negotiate and execute an agreement with Labella Associates for professional engineering services related to the GIS Mapping Program.

316.23 To enact Introductory Local Law No. 12 of 2023; To amend chapter 270, Zoning, of the Town Code of the Town of Rotterdam for a change of zone from two family residential (R-2) to multiple family (R-3), to convert a three (3) unit building to a four (4) unit.

317.23 To authorize the Supervisor to execute and sign a memorandum of agreement with the Rotterdam Police Chief's Association.

318.23 To authorize the Town Supervisor to execute a settlement agreement with respect to employee number 10112023.

MISCELLANEOUS

EXECUTIVE SESSION

ADJOURNMENT

Mollie A. Collins, Supervisor

At the regular scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, October 11, 2023, at 7:00 p.m., the following motion passed:

MOTION 30.23

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to go into executive session.

SECTION 2. This motion shall become effective October 11, 2023.

DATED: October 11, 2023

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion passed by the Town Board of the Town of Rotterdam on October 11, 2023, and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this October 12, 2023.

Diane M. Marco

Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, October 11, 2023, at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION 310.23

TO ACCEPT TOWN BOARD MEETING MINUTES OF SEPTEMBER 27, 2023

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **CHRISTOU**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the minutes of the September 27, 2023 town board meeting as attached.

SECTION 2. This resolution shall become effective October 11, 2023.

DATED: October 11, 2023

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on October 11, 2023, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this October 12, 2023.

Diane M. Marco

Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, October 11, 2023, at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 311.23

TO ACCEPT REVENUE FOR TOWN CLERK'S OFFICE FOR SEPTEMBER 2023

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **CHRISTOU**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Clerk's report for the month of September 2023, has been placed on file and the town clerk's check in the amount of four thousand seven hundred forty six dollars and 42/100 (\$4,746.42) has been submitted to the supervisor for deposit.

SECTION 2. This resolution shall become effective October 11, 2023

DATED: October 11, 2023

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on October 11, 2023, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this October 12, 2023.

Diane M. Marco

Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, October 11, 2023, at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 312.23

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH GREENMAN-PEDERSEN, INC. (GPI) FOR PROFESSIONAL SURVEY SERVICES ON THE SARTOLI AVENUE AND ROME AVENUE DRAINAGE IMPROVEMENTS PROJECT

THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by Councilmember MASTROIANNI, BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Town Supervisor to negotiate and execute an agreement with Greenman-Pedersen, Inc, located at 80 Wolf Road, Suite 300, Albany, NY 12205, for professional survey services related to the Sartoli Avenue and Rome Avenue Drainage Improvements Project, in the amount not to exceed three thousand eight hundred fifty and 00/100 (\$3,850.00) dollars.

SECTION 2. This resolution shall become effective October 11, 2023.

DATED: October 11, 2023

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on October 11, 2023, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this October 12, 2023.

Diane M. Marco
Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, October 11, 2023, at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 313.23

TO DECLARE PARKS DEPARTMENT VEHICLES OBSOLETE

THEREFORE, UPON MOTION OF Councilmember **MASTROIANNI**, seconded by Councilmember **CHRISTOU**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby declares the following equipment obsolete and authorizes that it be sold at auction:

2002 Ford F150 (VIN #: 2FTRX172X2CA43935)
2002 Chevy Silverado (VIN#:1GCEC14V72Z317720)
1992 Ford New Holland Tractor (Control # 13512)

SECTION 2. This resolution shall become effective October 11, 2023.

DATED: October 11, 2023

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on October 11, 2023, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this October 12, 2023.

Diane M. Marco

Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, October 11, 2023, at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 314.23

AUTHORIZE DEDUCT CHANGE ORDER NO. 3 WITH B&D INDUSTRIES FOR THE SEWER DISTRICT NO. 7 EXTENSION NO. 2 PROJECT

**THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by Supervisor COLLINS,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute Deduct Change Order No. 3 with B&D Industries, located at 65 Washington St, Rensselaer, NY 12144, for the remaining allowance for the Sewer District No. 7, Extension No. 2 Carman Road project, for a deduction in the amount of twelve thousand two hundred twelve and 10/100 (\$12,212.10) dollars, for a new total contract amount not to exceed three hundred thirty three thousand two hundred eight and 90/100 (\$333,208.90) dollars.

SECTION 2. This resolution shall become effective October 6, 2023.

DATED: October 6, 2023

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on October 11, 2023, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this October 12, 2023.

Diane M. Marco
Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, October 11, 2023, at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 315.23

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH LABELLA ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE GIS MAPPING PROGRAM

**THEREFORE, UPON MOTION of Councilmember DODSON, seconded by Councilmember CHRISTOU,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with LaBella Associates located at 4 British American Boulevard Latham, NY 12110, for professional engineering services related to the GIS Mapping Program, for a term of 5 years commencing in 2023, for a lump sum, paid out according to the time line fee schedule attached, not to exceed three hundred sixty-three thousand and 00/100 (\$363,000.00) dollars.

SECTION 2. This resolution shall become effective October 11, 2023.

DATED: October 11, 2023

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on October 11, 2023, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this October 12, 2023.

Diane M. Marco

Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, October 11, 2023, at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 316.23

TO ENACT INTRODUCTORY LOCAL LAW NO. 12 OF 2023; TO AMEND CHAPTER 270, ZONING, OF THE TOWN CODE OF THE TOWN OF ROTTERDAM FOR A CHANGE OF ZONE FROM TWO FAMILY RESIDENTIAL (R-2) TO MULTIPLE FAMILY (R-3), TO CONVERT A THREE (3) UNIT BUILDING TO A FOUR (4) UNIT

THEREFORE, UPON MOTION OF Councilmember CHRISTOU, seconded by Councilmember MASTROIANNI,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board hereby enacts Introductory Local Law No. 12 of 2023.

SECTION 2. The Town Clerk is directed, following consultation with the Attorney to the Town, to file said Local Law in final form with the New York State Department of State.

SECTION 3. This resolution shall become effective October 11, 2023.

DATED: October 11, 2023

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on October 11, 2023, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

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Diane M. Marco

Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, October 11, 2023, at 7:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 317.23

TO AUTHORIZE THE SUPERVISOR TO EXECUTE AND SIGN A MEMORANDUM OF AGREEMENT WITH THE ROTTERDAM POLICE CHIEF'S ASSOCIATION

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **MILLER-HERRERA**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to execute and sign a memorandum of agreement between the Town of Rotterdam and the Rotterdam Police Chief's Association.

SECTION 2. This resolution shall become effective October 11, 2023

DATED: October 11, 2023

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on October 11, 2023, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

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Diane M. Marco

Diane M. Marco, Town Clerk



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RESOLUTION NO. 318.23

TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE A SETTLEMENT AGREEMENT WITH RESPECT TO EMPLOYEE NUMBER 10112023

THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by Councilmember CHRISTOU,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to execute the Settlement Agreement between the Town of Rotterdam and the Civil Service Employees Association Town of Rotterdam Unit #8504.

SECTION 2. This resolution shall become effective October 11, 2023.

DATED: October 11, 2023

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on October 11, 2023, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

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Diane M. Marco

Diane M. Marco, Town Clerk

