



# TOWN OF ROTTERDAM

DIANE M. MARCO  
Town Clerk

---

John F. Kirvin Government Center \* 1100 Sunrise Boulevard \* Rotterdam, NY 12306  
Telephone: (518) 355-7575 Ext: 352 \* Fax: (518)355-7837\* Website: [www.rotterdamny.org](http://www.rotterdamny.org)  
Email \* [dmarco@rotterdamny.org](mailto:dmarco@rotterdamny.org)

**July 28, 2022**

**Certified Resolutions: #232.22-#235.22** for the year 2022 were duly adopted at the Town Board Special Meeting held at J.F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, NY 12306 that was held Wednesday, July 27, 2022. The Town Board Agenda review started at approximately 6:30 p.m. The agenda review was adjourned at approximately 6:37 p.m. All agreed to adjourn the agenda review meeting. The Town Board meeting began at approximately 7:00 p.m. and Motion 36.22 was made at approximately 7:02 p.m. by Dodson and seconded by Mastroianni to go into executive session. All agreed to go into executive session. Executive session was adjourned at approximately 7:36 p.m. by Supervisor Collins and seconded by Dodson. All agreed to exit executive session. The Town Board meeting continued at approximately 7:37 p.m. and was adjourned at approximately 9:23 p.m. by Councilmember Mastroianni and seconded by Councilmember Christou. All agreed to adjourn the Town Board Meeting.

All Councilmembers were present

*Diane M. Marco*

---

Diane M. Marco, Town Clerk

*The Town of Rotterdam Town Board Meeting will be held in person; however, the public may access the meeting electronically via conference call. Members of the public may listen to the board meeting by dialing 1 (929) 205-6099, then enter the conference ID NO. 867 0373 0307, followed by the pound symbol. Video of the town board meeting will be posted on the Town of Rotterdam website (www.rotterdamny.org) the following Friday after the meeting.*

MEETING OF THE  
ROTTERDAM TOWN BOARD  
July 27, 2022  
7:00 pm  
AGENDA REVIEW 6:30 PM

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**SUPERVISOR'S REMARKS:** Supervisor Mollie A. Collins

**EXECUTIVE SESSION**

**PROCLAMATIONS/PRESENTATIONS**

**PUBLIC HEARING**

**PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:**

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

**GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:**

Any person recognized by the town supervisor to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the town board.

## **INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS**

### **MOTIONS**

**Motion 36.22** Motion made to go into executive session.

### **RESOLUTIONS**

**232.22** Acceptance of a state and municipal facilities grant for Sartoli Avenue water line.

**233.22** Acceptance of a grant for design and construction of Kiwanis Park waterfront access  
Improvements.

**234.22** Amending a negative declaration issued on August 26, 2020 to upgrade and expand the  
Rotterdam waste water treatment plant.

**235.22** Establishing the intent of the Town of Rotterdam as lead agency to design and construct  
the water system improvements project.

### **LIAISON REPORTS**

#### **MISCELLANEOUS**

- **Public Information Session for purpose concerning the Lease Agreement for Office Space at 93 West Campbell Road by and between Via Port New York, LLC and the Town of Rotterdam, dated November 2, 2021.**

### **EXECUTIVE SESSION**

### **ADJOURNMENT**

**Mollie A. Collins, Supervisor**

**TOWN OF ROTTERDAM  
NOTICE OF SPECIAL MEETING**

**PLEASE TAKE NOTICE:** That the Town Board of the Town of Rotterdam will hold a special meeting at the John F. Kirvin Government Center, Town Hall, 1100 Sunrise Boulevard, Rotterdam, New York 12306 at 7:00 p.m. on the 27th day of July, 2022 for purposes of holding a public information session concerning the Lease Agreement for Office Space at 93 West Campbell Road by and between Via Port New York, LLC and the Town of Rotterdam, dated November 2, 2021, for discussing and considering possible action with respect thereto, for considering and possibly taking action with respect to a union personnel matter, and for any other purpose as may come before the Town Board.

**BY ORDER OF THE ROTTERDAM TOWN BOARD  
DIANE M. MARCO, TOWN CLERK**

DATED: July 13, 2022

Daily Gazette: Please publish once on or before July 20, 2022

Town Clerk

Post, Transmit to News Media, Provide Written Notice to Councilmembers

**MOTION 36-22**

At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, July 27, 2022, at 7:00 p.m., the following motion passed.

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** I make a motion to go into executive session.

**DATED:** July 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion passed by the Town Board of the Town of Rotterdam on July 27, 2022, and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board Special meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this July 28, 2022.

*Diane M. Marco*

Diane M. Marco, Town Clerk



**RESOLUTION NO. 232.22**

At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, July 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TOWN OF ROTTERDAM ACCEPTANCE OF A STATE AND MUNICIPAL FACILITIES GRANT FOR SARTOLI AVENUE WATER LINE**

**WHEREAS**, the Town of Rotterdam is in receipt of a State and Municipal Facilities (SAM) Grant for construction of a water line along Sartoli Avenue in the amount of \$125,000; and

**WHEREAS**, the Town is committed to completing this project and needs to authorize the processing and funding of this project by the town administration; **NOW**

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Supervisor and the Town Senior Planner are hereby authorized to execute all documents necessary to facilitate the acceptance and administration of State and Municipal Facilities (SAM) Grant, known and Project ID # 24356

**SECTION 2.** The Town Supervisor and the Town Senior Planner are hereby designated as Authorized Officers in all matters related to this grant award as required by the Grant Disbursement Agreement with DASNY.

**SECTION 3.** This resolution shall become effective July 27, 2022.

**DATED:** July 27, 2022

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam **Special** Meeting on July 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board received the **Special** meeting notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this July 28, 2022.

*Diane M. Marco*

---

Diane M. Marco, Town Clerk



**RESOLUTION NO. 233.22**

At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, July 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TOWN OF ROTTERDAM ACCEPTANCE OF A GRANT FOR DESIGN AND CONSTRUCTION OF KIWINAS PARK WATERFRONT ACCESS IMPROVEMENTS**

**WHEREAS**, the Town of Rotterdam is in receipt of a State Grant for the design and construction of waterfront access improvements at Kiwanis Park; and

**WHEREAS**, the Town is committed to completing this project and needs to authorize the processing and funding of this project by the town administration; **NOW**

**THEREFORE, UPON MOTION OF** Councilmember **MASTROIANNI**, seconded by Councilmember **DODSON**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** The Town Supervisor and the Town Senior Planner are hereby authorized to execute all documents necessary to facilitate the acceptance and administration for the Design and Construction of Kiwanis International Park Waterfront Access Improvements.

**SECTION 2.** The Town Supervisor and the Town Senior Planner are hereby designated as Authorized Officers in all matters related to this grant award in the amount of \$225,000.

**SECTION 3.** This resolution shall become effective July 27, 2022.

**DATED:** July 27, 2022

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		



I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam **Special** Meeting on July 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board received the **Special** meeting notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this July 28, 2022.

*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk



## **RESOLUTION NO. 234.22**

At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, July 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

### **AMENDING A NEGATIVE DECLARATION ISSUED ON AUGUST 26, 2020 TO UPGRADE AND EXPAND THE ROTTERDAM WASTE WATER TREATMENT PLANT**

**WHEREAS** the Town of Rotterdam (hereinafter the “Town”) has established the public benefit to the Town residents of the upgrade and expansion of the wastewater treatment plant located on Campbell Road (WWTP); and

**WHEREAS** the proposed WWTP project (the “Project”) is needed to ensure the public safety and to protect surface waters and the environment; and

**WHEREAS** the Town has conducted various studies of the condition of the system and the means for improvements; and

**WHEREAS** the action of designing and constructing an upgraded WWTP is a Unlisted Action under the State Environmental Quality Review Act (SEQRA) and must be treated as a Unlisted Action due to requirements of the NYS Clean Water State Revolving Loan Fund; and

**WHEREAS** Parts I, II, and III of the Environmental Assessment Form (hereinafter “EAF”) has been completed; and

**WHEREAS** during June, 2020, the Town sent a letter and Part 1 of the EAF to other potentially “involved agencies” (as defined in the Regulations), indicating that the Town’s desire to serve as “lead agency” (as this quoted term is defined in the Regulations) for a coordinated review under SEQRA of the Project; and

**WHEREAS** the SEQRA requires that certain procedures be followed and that certain determinations be made regarding such an activity; and

**WHEREAS** each of the involved agencies has agreed to or raised no objections to the Town serving as lead agency for a coordinated review under SEQRA of the Project; and

**WHEREAS** since the adoption of the Negative Declaration on August 26, 2020 there have been minor amendments to the Project and the proposed financing of the Project (hereinafter, the Project along with such minor amendments and proposed financing shall be referred to as the “Revised Project”); and

**WHEREAS** pursuant to the Regulations, the Town has considered the significance of the potential environmental impacts of the Revised Project in accordance with requirements of the SEQRA Regulations; and

**WHEREAS** the proposed Revised Project will not have a significant adverse effect on the environment for the reasons enumerated in the attached amended Negative Declaration Form:

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **CHRISTOU**,

**BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Pursuant to and in accordance with the coordinated review requirements of SEQRA, that the Town of Rotterdam Town Board hereby reaffirms its status as lead agency in connection with the Revised Project.

**SECTION 2.** Based upon an examination of the EAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Town’s knowledge of the area surrounding the Revised Project and such further investigations of the Revised Project and its potential environmental impact as appropriate, the Revised Project constitutes an “Unlisted Action” (as the quoted term is defined in the Regulations) and no significant adverse environmental impacts are noted in the updated EAF for the Revised Project and none are known to the Town, and the Project will not cause or result in any significant adverse environmental impacts and will not require the preparation of a Draft Environmental Impact Statement; and

**SECTION 2.** The Town Senior Planner is hereby authorized and directed to finalize the attached Amended Negative Declaration in accordance with 6 NYCRR § 617.12 and to file a copy of the attached Negative Declaration for the Revised Project in accordance with the Regulations and to undertake and complete all circulation, publication and filing requirements as may apply under the Regulations.

**SECTION 3.** This resolution shall become effective July 27, 2022.

DATED: July 27, 2022

<b>NAME</b>	<b>AYES</b>	<b>NOES</b>	<b>ABSTAIN</b>
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam **Special** Meeting on July 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board received the **Special** meeting notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this July 28, 2022.

*Diane M. Marco*

\_\_\_\_\_  
Diane M. Marco, Town Clerk



## **RESOLUTION 235.22**

At the Special public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, July 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

### **RESOLUTION ESTABLISHING THE INTENT OF THE TOWN OF ROTTERDAM AS LEAD AGENCY TO DESIGN AND CONSTRUCT THE WATER SYSTEM IMPROVEMENTS PROJECT**

**WHEREAS** the Town of Rotterdam (hereinafter the “Town”) is proposing improvements to the existing public water supply. Proposed updates include the addition of Well 6 with well house, the replacement of various critical and undersized pipelines with new 12-inch diameter to 30-inch diameter water main, water storage tank upgrades, the replacement of failing valves in the distribution system, and other water system upgrades necessary to meet the capacity demand of the Town (the “Project”); and

**WHEREAS** the Project has been classified as a “Type 1 Action” as defined by State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

**WHEREAS** it is the intent of the Town or Rotterdam Board to assume the role of “Lead Agency” for purposes of conducting a SEQRA assessment of the Project; and

**WHEREAS** Part I of a Full Environmental Assessment Form (FEAF) has been completed, reviewed by the Town of Rotterdam Board, and will be circulated to all Interested and Involved Agencies for purposes of establishing the Town of Rotterdam Board as “Lead Agency” in accordance with 6 NYCRR Part 617.6(b).

**THEREFORE, UPON MOTION OF** Councilmember **DODSON**, seconded by Councilmember **CHRISTOU**,

#### **BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Pursuant to and in accordance with the coordinated review requirements of SEQRA, the Town of Rotterdam Town Board hereby intends to, and upon receipt of consent from or no objections thereto by any other involved agencies, does hereby establish itself as lead agency for the Project and authorizes the Town Supervisor to sign Part I of the FEAF.

**SECTION 2.** Part I of the FEAF shall be sent to the attached list of “Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under SEQRA.

**SECTION 3.** The Town Board hereby authorizes and directs the Senior Planner, the Town Supervisor, and Barton & Loguidice, D.P.C., and their respective designees, to undertake and complete all such actions, preparation, execution, circulation, publication, and filing requirements as may be required in furtherance of this Resolution.

**SECTION 4.** This resolution shall become effective July 27, 2022.

**DATED:** July 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam **Special** Meeting on July 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

**I DO FURTHER CERTIFY** that each of the members of the Town Board received the **Special** meeting notice of the said Town Board meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this July 28, 2022.

*Diane M. Marco*

Diane M. Marco, Town Clerk

